

1915(i) Policy

Termination of Services 510-08-66

Termination of a service is discontinuing a service for an individual. It is the responsibility of the provider agency terminating the service to provide an advance notification of the termination.

Termination Notice

The individual and/or parent/legal guardian, their 1915(i) Care Coordinator, and the 1915(i) Program Administrator must be informed of the termination by providing a 30-calendar day advance notice indicating the provider agency will no longer be providing the service. The notice is dated 30-calendar days from the date of mailing. The 1915(i) Program Administrator can be notified via email at nd1915i@nd.gov.

If the provider agency determines immediate termination of services is necessary, notification is still required to the parties identified above.

Any of the reasons below do not require a notification:

1. Death of an individual.
2. An individual chose to terminate services.
3. An individual's whereabouts are unknown.
4. An individual has moved from the area.
5. An individual has transitioned to a setting which does not meet the Home and Community-Based Setting (HCBS) Rule.
6. An individual no longer meets one or more of the 1915(i) eligibility requirements.

Care Coordination Responsibility

It is the responsibility of the 1915(i) Care Coordinator to identifying other service providers for the individual to choose from that may be able to meet their needs.

See the 1915(i) Service Authorization policy for detailed instructions on termination of services.