

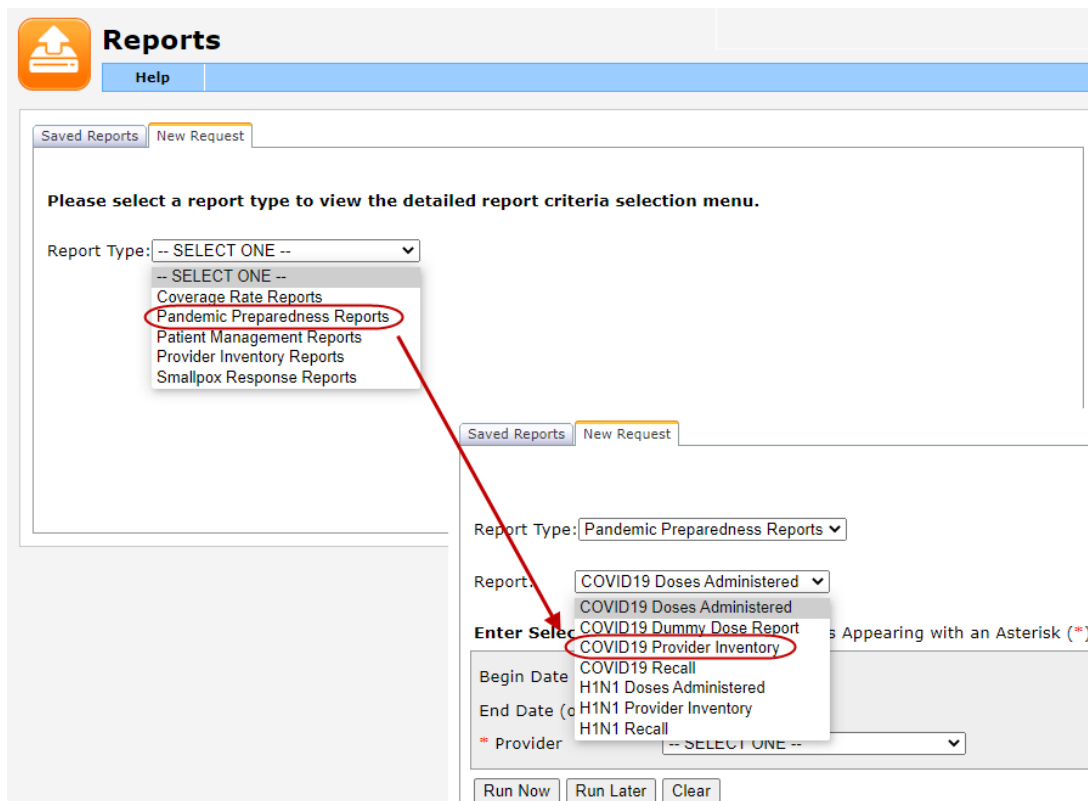


# North Dakota Immunization Information System: COVID-19 Provider Inventory Report

The COVID-19 Provider Inventory Report provides a printable PDF document of all doses of COVID-19 vaccine on hand for your provider site. The report will sort vaccine on hand by vaccine brand and lot number.

## How To Run a Provider Inventory Report:

1.) The COVID-19 Provider Inventory Report is located under the Pandemic Preparedness Reports report type in the NDIIS reports module



The screenshot shows the 'Reports' module interface. At the top, there is a 'Help' button. Below it, there are tabs for 'Saved Reports' and 'New Request'. A message prompts the user to 'Please select a report type to view the detailed report criteria selection menu.' A dropdown menu for 'Report Type' is open, showing options: 'Coverage Rate Reports', 'Pandemic Preparedness Reports' (circled in red), 'Patient Management Reports', 'Provider Inventory Reports', and 'Smallpox Response Reports'. A red arrow points from this menu to the 'Report Type' dropdown in the detailed selection menu below, which is set to 'Pandemic Preparedness Reports'. In this detailed menu, the 'Report' dropdown is open, showing options: 'COVID19 Doses Administered', 'COVID19 Doses Administered', 'COVID19 Dummy Dose Report', 'COVID19 Provider Inventory' (circled in red), 'COVID19 Recall', 'H1N1 Doses Administered', 'H1N1 Provider Inventory', and 'H1N1 Recall'. Below the 'Report' dropdown, there are fields for 'Begin Date', 'End Date', and 'Provider' (with a dropdown menu). At the bottom, there are buttons for 'Run Now', 'Run Later', and 'Clear'.

2.) Select your provider site from the **Provider** drop down menu.

a.) The report can only be run for one provider site at a time.

b.) Users will only be able to run the report for the provider site they are currently logged in under. To run the report for a different provider site, the user will need to change their provider site on their NDIIS home page.

**Enter Selection Criteria & Values** | Fields Appearing with an Asterisk (\*) Are Required.

\* Provider 00044 - NDIIS TRAINING LPHU ▼

3.) Select “Yes” or “No” from the **Include Expired Vaccines** drop-down menu.

Include Expired Vaccines NO ▼  
NO  
Run Now Run Later Click YES

4.) After all fields have been selected, click **Run Now** or **Run Later** to run the report.

5.) Return to the Saved Reports tab to check the status of your report. You may need to hit the **Refresh** button to update the Reports listed. When the status column lists your report as Completed, click the **View** button to open your report PDF.

## Reports

[Help](#)

Saved Reports New Request

COVID-19 Provider Inventory Report	<span style="border: 1px solid red; border-radius: 50%; padding: 2px;">Completed</span>	12/14/2020	R. Goebel	00004
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Refresh

Selection Criteria	Value(s)
Provider	9990 - TEST
Include Expired Vaccines	NO

ViewDelete

## Sample COVID-19 Provider Inventory Report

The report output will be organized alphabetically by vaccine name and each lot number for the vaccine type will be listed in alpha/numeric order.

### COVID19 Provider Inventory Report

Printed on 12/14/2020 3:30:33 PM

**Provider:** 0000 - TEST PROVIDER

**Include Expired Vaccines:** NO

#### COVID19 (Pfizer)

Lot Number	Expiration Date	Doses On Hand
EH9899	12/31/2069	2925
Total		2925

#### COVID19 PFR bivalent 12+

Lot Number	Expiration Date	Doses On Hand
GK1337	02/29/2024	0
GL0087	02/29/2024	0
GL0446	01/31/2024	0
GL0447	01/31/2024	0
GL1990	02/29/2024	0
GM1767	02/29/2024	0
Total		3138

#### COVID19 PFR bivalent 5-11

Lot Number	Expiration Date	Doses On Hand
GK0876	02/29/2024	350
GK1657	01/31/2024	0
Total		350

#### COVID19 PFR bivalent <5

Lot Number	Expiration Date	Doses On Hand
GK1667	01/31/2024	0
GP4345	04/30/2024	20
GW8170	06/30/2024	0
Total		20

#### COVID19 MOD bivalent <6

Lot Number	Expiration Date	Doses On Hand
215K22A	08/19/2023	10
216K22A	08/22/2023	100
Total		110

Requested On 12/14/2020 By ndsdh-148

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