

Accessing the Remittance Advice via Provider Web Portal

Providers and authorized staff can view a Remittance Advice (RA) via the Enterprise Provider Web Portal at any time. Just follow these simple steps to access, view and save online Remittance Advice documents in ND Health Enterprise MMIS.

Payment Inquiry Steps

Step 1: Sign In to the secure web portal as Provider



North Dakota MMIS Web Portal

Home Program Member Provider Documentation Directories

Welcome

Provider Registration

Quick Links

Sign In

Log into the system based upon your role:

- Providers
- Members
- Internal Users

Step 2: Enter the User ID and Password

(IMPORTANT NOTE: Be sure to confirm that the individual logging in has the appropriate security role to view the Remittance Advice. This must be granted by the provider Organization Administrator.)



North Dakota MMIS Web Portal

Home Program Member Provider Documentation Directories

Quick Links

News

Provider

The ACS Health Enterprise Portal is a state-of-the-art electronic health care administration system that gives patients, doctors, pharmacists and other users easy, secure and efficient access to health care information.

ProviderLogin

To access secure areas of the portal, please log in by entering your User ID and Password.

* User ID: BLAWLOR

* Password: ●●●●●●

Forgot User Name or Password?

Login Reset

Step 3: Select Claims > Payment Inquiry from the top menu bar on your Home page.

North Dakota MMIS Web Portal

Nov 5, 2015

Skip Navigation | Contact Us | Help | Search | Log out

Home Member Provider Claims EDI Authorizations My Account

Quick Links: Add Service Location, Trading Partner Enrollment, Provider Manuals, Provider Inquiry/Update Request, Provider Training, Registration, Provider FAQ, Provider Resources, Messages & Announcements

News: Governor's Task Force on Access to Affordable Health Insurance

Provider Message: Create Claims, Manage Claims, Create Templates, Manage Templates, Claim Status Inquiry, Payment Inquiry, 1099 Inquiry, Pharmacy Claims

Status	Date	Subject
	11/05	New Document for Online Viewing:
	11/04	New Document for Online Viewing:
	11/02	New Document for Online Viewing:
	10/29	New Document for Online Viewing:
	08/12	New Document for Online Viewing:
	08/05	New Document for Online Viewing:
	08/03	New Document for Online Viewing:
	07/29	Test Message
	07/29	New Document for Online Viewing:

1-9 of 9

If you are unable to view PDFs, please [download Adobe Reader](#).

Step 4: The Payment Inquiry search page is presented.

North Dakota MMIS Web Portal

Nov 5, 2015

Skip Navigation | Contact Us | Help | Search | Log out

Home Member Provider Claims EDI Authorizations My Account

Payment Inquiry

*Required Field

No more than 100 results will be returned. Please refine your search to limit the number of search results.

Payment Information

*Provider ID: 2543020

Begin Date: [] End Date: []

Search Reset

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Step 5: Enter a Begin Date and End Date for your search. Then click Search.

(NOTE: Begin and end dates are not required, however, this will save time and refine returned search results.)

If no dates are entered, the search will return all results using the Provider ID assigned to the User ID entered in Step 2.

North Dakota MMIS Web Portal

Nov 5, 2015

Skip Navigation | Contact Us | Help | Search | Log out

Home Member Provider Claims EDI Authorizations My Account

Payment Inquiry

*Required Field

No more than 100 results will be returned. Please refine your search to limit the number of search results.

Payment Information

*Provider ID: 1461905

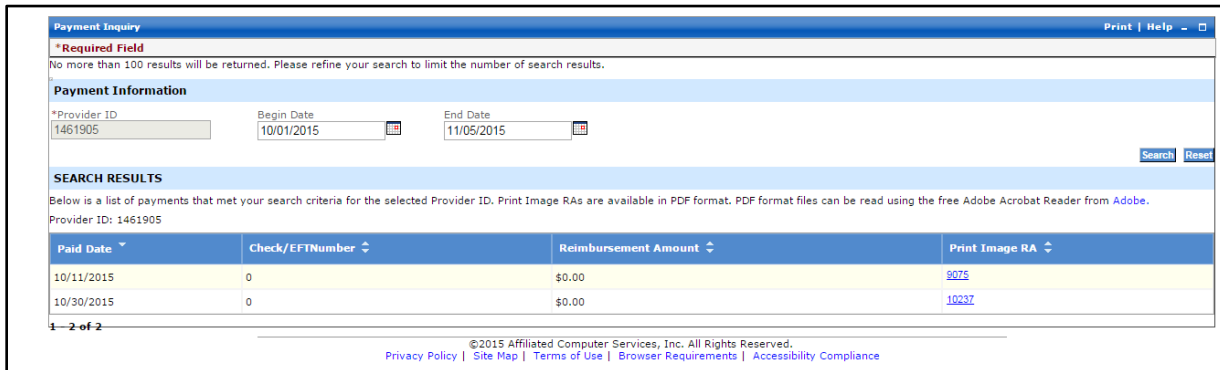
Begin Date: 10/01/2015 End Date: 11/05/2015

Search Reset

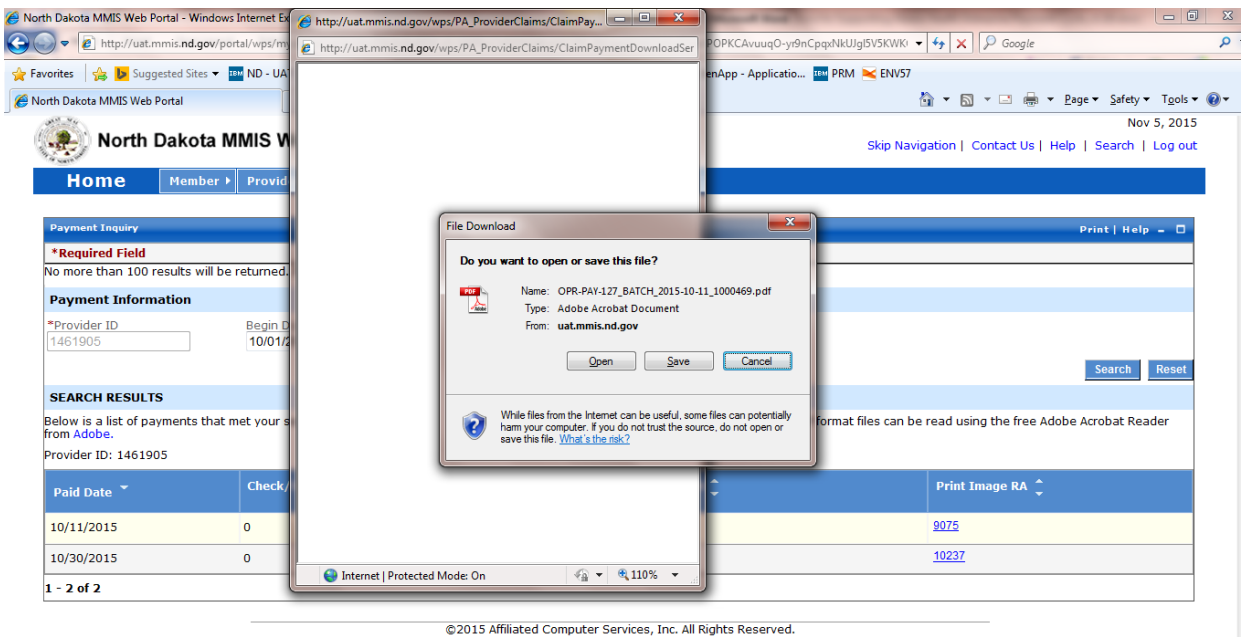
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Step 6: Remittance Advice documents for the specified date range or User ID (depending upon search criteria in Step 5) are displayed. Results can be sorted by clicking on the up or down arrow at the top of any column:

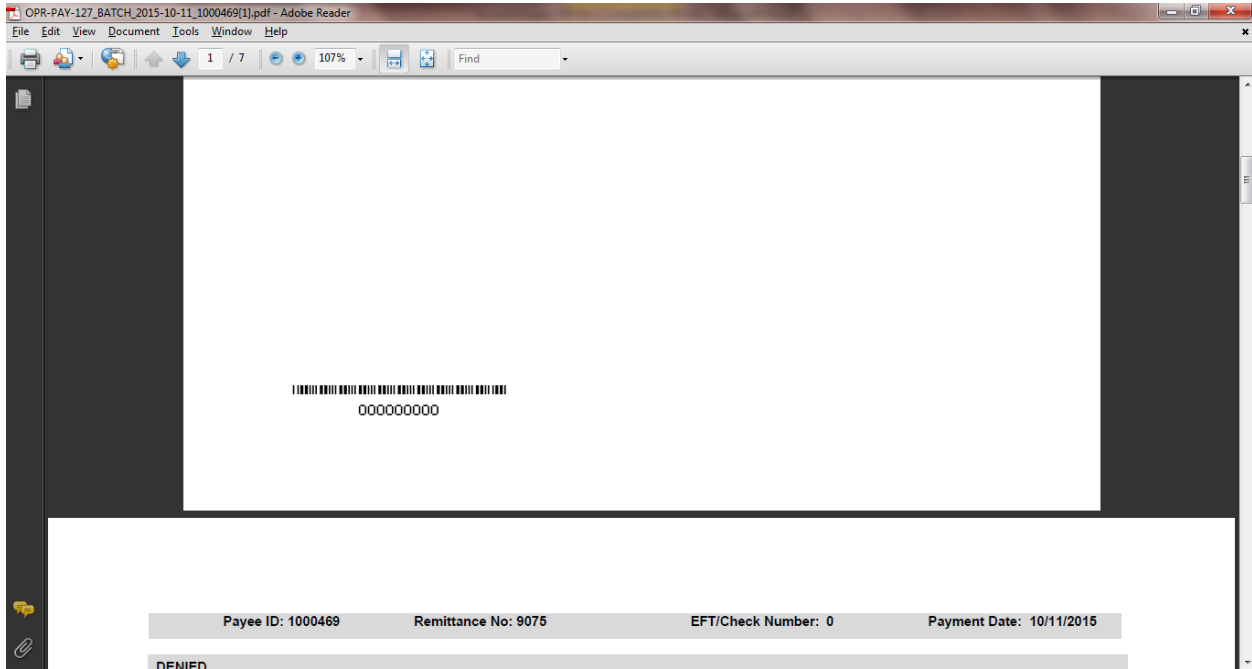
- Paid Date
- Check/ EFT Number
- Reimbursement Amount
- RA Number



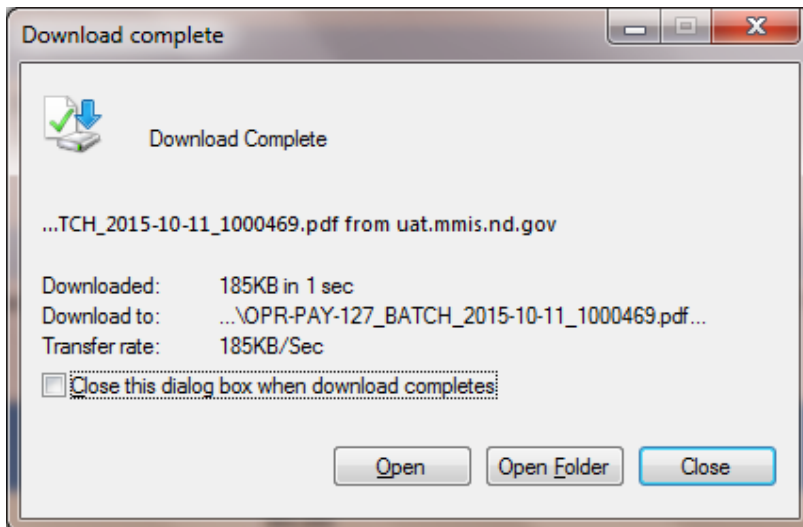
Step 7 Open/download the specific RA selected for review by clicking on the underlined RA number in the Print Image RA column. The pop-up message will ask if the file is to be opened or saved. To simply view the RA, select “Open.” To review and store the file on your computer, select “Save”.



Step 8: Viewing the Remittance Advice: Click Open – RA will be displayed on the browser screen. You can review multiple pages by moving the bar on the right side of the screen up and down, as desired.



Step 9: Saving the Remittance Advice: A pop-up message will confirm that the file download is complete. To open the file directly, click "Open". To open the folder where the file downloaded to your computer, click "Open Folder".



The Remittance Advice documents are stored on the Enterprise Provider Web Portal and remain available for viewing by authorized users. Providers are not required to download and save the weekly RA to their personal computer for future access.