

North Dakota Brain Injury Advisory Council
Ramada Hotel, 1400 East Interchange Ave, Bismarck, ND, 58501
August 9 & 10, 2023
Meeting Minutes

BIAC Voting Members Present: Nan Kennelly, Chair; Sarah Ring, Vice Chair; Jessica Siefken; JoNell Bakke; Bobbiann Froemke; Shannon Cook; Eric Murphy

BIAC Non-voting Members Present: Denise Harvey, ND Protection & Advocacy, Secretary; Melissa Klocke-Joyce, DHHS Medicaid; Morgan Edmundson, ND DPI; Elizabeth Oestreich, DHHS - Injury Prevention; Erica Reiner, DHHS Adult and Aging

Presenters/Guests: Rebecca Quinn, ND Brain Injury Network (NDBIN); Jill Ferrington, National Association of State Head Injury Administrators (NASHIA); Anastasia Edmonston, NASHIA

August 9th, 2023

Call to Order and Welcome

Chair Nan Kennelly called the meeting to order at 1:03PM CT. She welcomed BIAC members and invited them to introduce themselves.

Introductions and Check-Ins

Members introduced themselves.

Quorum

Quorum was established.

Review of Agenda

Nan presented the agenda (*attachment*) and asked for additions or edits from the group. The agenda was approved informally.

Review and Approval of Minutes

Nan presented the minutes from the May 4th Quarterly Meeting. There were no changes, and no objections to an informal approval.

Person Centered Training

Presentation (*attachment*) and training offered by Anastasia Edmonston from NASHIA, entitled "Person Centered Thinking for the ND Brain Injury Council." This is part two of a series of two trainings on this topic.

Members collaborated in small teams to build a one-page profile for the council detailing:

- What is important TO the council?
- What is important FOR the council?
- Council Strengths (what others respect about the council)

The information from this exercise will be incorporated into a council flyer for recruitment and will also be placed in the board orientation materials.

Afternoon Adjournment

Due to time constraints, the BIAC Officer Discussion and Elections was held over till the morning. Nan asked if there was any objection to adjourning the meeting until the morning, and there was none.

August 10th, 2023

Call to Order

Chair Nan Kennelly called the meeting to order 8:40am

BIAC Officer Discussion and Elections

Jill Ferrington, NASHIA went into the board election overview. There was discussion on the elected positions and what they mean and what the roles entail.

State Plan Review and Input

State Plan Review and Input with Jill Ferrington. The ND State Plan goes through June 30th, 2027 and is set up to help the council focus on the following areas with the following Proposed Committees:

New Committee: Services and Resources (Goals 1, 3, and 4)

Existing Committees: Education (Goal 2)

Data (Goal 5)

Strategic Planning (State Plan as a Whole)

-Nominating

Survivor Engagement (Goal 6)

Group broke out into groups based on subcommittees with the following directions:

1st: Select a Facilitator, a Notetaker, and a Reporter

Answer these questions:

*Why is this committee important to me? What do I bring?

*Review tactics and prioritize top 3

*Select committee chair (if applicable)

*Discuss meeting options (time/date restrictions)

*How we'll keep each other focused on strategies and measures

Group Feedback:

Data Group:

Brain Injury definition matters.

What is the definition of Trauma? How does an individual get on the trauma registry?

What does that mean? Need more information.

Is it time to revisit getting a brain injury registry? Representative Murphy is interested in getting more information on that and what that looks like.

Services and Resources Group:

It is important to understand each service area of those who are on the council. There is so much to learn from one another, and we can learn so much from what other programs are doing for individuals as well.

Education Group:

Is this group 1 committee or could it be 2 committees: Awareness and Education separated? But then where does that separation begin and end.

Public Campaigns were discussed: Again, does it work better to do different campaigns based on different populations? I.e. a public campaign vs a provider campaign and then getting those to campaigns working together and knowing what is being told to each group so that the wraparound occurs to give the support needed to individuals.

These committees will begin meeting as early as September, as late as October – Jill Ferrington, NASHIA will get these committee meetings scheduled and monitor the meetings.

The State Plan will be moving to a report style (it is in chart format currently). JoNell would like for that report to then be handed to legislatures next session.

Advisory Council Voting

The council discussed the officer elections process and reviewed the slate of nominees for Chair, Vice Chair, and Secretary. The council was reminded that with the new elections approach overviewed in the slide deck which prioritizes mentoring of new officers, ideally Sarah or Nan will fulfill the role of chair for 2023-24 with the elected vice chair moving into the chair position next August. After additional nominations from the floor, a ballot was distributed to all the voting members of the council. The elected officers included:

Chair: Sarah

Vice Chair: JoNell

Secretary: Shannon

Eric moved to accept the vote; Bobbiann 2nd; Motion passed.

Legislative Update

Discussion led by Rebecca Quinn, NDBIN

NDBIN Funding has increased! There will be hiring process for more NDBIN staff.

There has been an increase in Advisory Council seats:

Non-Voting Members Added to the Council:

Slot for a representative from Advocacy Organization-Rebecca Quinn

Slot for a representative form Adult and Aging Services-Erica Reiner

Open Position Applicants Received – Voting Positions:

Michelle Westbrook

Andrea Hochhalter

JoNell moved to accept the new council members; Nan 2nd; Motion passed.

Legislation also approved a Legislative Study for the Care and Treatment of Individuals with Brain Injury August 31st will be discussion on this study at the Health and Services Legislative Committee meeting. Anyone who would like to provide public comment on this is invited to attend.

Public Comments

There was no public comment.

Adjournment

Sarah moved to adjourn the meeting at 11:56am; Bobbiann 2nd; Motion passed. Meeting adjourned.

Meeting Contact Information:

The Brain Injury Advisory Council follows established state guidance regarding the scheduling and management of state advisory councils. The Brain Injury Advisory Council currently holds scheduled meetings via onsite and videoconference options. Members of the public can access the meeting and participate in the public comment period by attending in person.

Brain Injury Advisory Council Mission.

The Mission of the North Dakota Brain Injury Advisory Council is to improve the quality of life for all individuals with brain injury and their families through brain injury identification, awareness, prevention, research, education, collaboration, support services and advocacy.