

GOVERNING BODY MINUTES

Monday – June 10, 2024 – 9:00 a.m.

NDSH - LRC – 2nd Floor Conference Room/Teams

Members Present/Absent:

- Pam Sagness, Chairperson
- Aaron Olson, Superintendent
- Dr. Eduardo Yabut, Medical Director
- Carlotta McCleary, Executive Director, Mental Health America of ND
- Representative Karen Rohr
- Deborah Jendro, Consumer-at-Large
- Allyson Hicks, Attorney General's Office
- Donna Aukland, Chief Financial Officer
- Jeff Stenseth, Operation Director HSC Behavioral Health Clinics
- Wayne Salter, DHHS Commissioner

Call to Order: Aaron Olson, Superintendent, called the meeting to order. Pam Sagness, Chairperson asked him to help facilitate, as she was not on campus.

Approval of Minutes: MOTION by Representative Rohr – *Approve March 11, 2024, minutes, with the correction of the medical resident's name from Schulz to Solc.* Second Dr. Yabut. Unanimous Approval.

Old Business:

- **Governing Body Bylaw Approval – Deb Eissinger, QM Director**
Discussion: Deb received no comments additions or corrections of what was sent out.
Recommendation: MOTION by Dr. Yabut – *Approval of Governing Body Bylaws.* Second Jeff Stenseth. Roll call vote taken, Yes – Yabut; McCleary; Rohr; Jendro; Stenseth; Olson; Sagness
Absent – Aukland; Salter
Follow-up: None currently.
- **Governing Body Membership – Pam Sagness, Chairperson**
Discussion: Dr. Peltier left in December, and this position can be filled by the board. Deb Jendro is Consumer at Large and has served two consecutive terms. This position is selected by Mental Health America.
Recommendation: Question if Dr. Peltier made any recommendations.
Follow-up: Deb Jendro and Carlotta McCleary will follow-up on Deb's position before next meeting, as Deb's position is fulfilled. Pam will follow up with Dr. Peltier to see if she has any recommendations.
- **Update on Building of New State Hospital – Aaron Olson, Superintendent**
Discussion: Mr. Olson gave an update on the plans and the time frames. There is currently discussion with plant faculties, maintenance, and grounds. May and June discussions included more detailed information regarding rooms. There will be meetings

throughout the summer for a final design. Late fall there will be more details to let everyone be aware of. There will be a community session held the week of June 25, all will be welcome. An all-hospital engagement with employees and architects was held, employees were able to see what the potential of what new hospital could look like, with an opportunity for them to give their feedback. This project is on schedule of the timeline that was set up.

Recommendation: None currently.

Follow-up: Update next meeting.

New Business:

- **Medical Staff Recredentialing – Dr. Yabut, Medical Director**

Discussion: Dr. Yabut presented two medical staff for recredentialing.

Dr. Pryatel, Psychiatrist – Yes – Yabut; McCleary; Rohr; Jendro; Stenseth; Olson; Sagness
Absent – Aukland; Salter

Dr. Odden, Dentist – Yes – Yabut; McCleary; Rohr; Jendro; Stenseth; Olson; Sagness
Absent – Aukland; Salter

Recommendation: Roll call votes were taken on both.

Follow-up: Both approved.

- **Bylaw Structure/Administrative Rules Structure – Allyson Hicks, Assist. Atty. General**

Discussion: Ms. Hicks, General Counsel for NDSH Governing Body reviewed Governing Body bylaws with Jon Alm, Operational General Counsel for NDSH. Ms. Hicks reviewed Title 2502, related to State Hospital. It indicates that NDSH is required to have certain Administrative Rules, related to two areas, the powers and duties of the Governing Body and rules regarding eligibility of services from the State Hospital and these are from 2501 and 2503 respectively. NDSH is required by CMS to have Medical Staff Bylaws and are referred to in the Governing Body bylaws. NDSH is a state entity and there is nothing wrong with the bylaws, but they are not enforceable. There are parts that are required by law. One Administrative rule that should be passed is the membership, who is on the board, how many, how do I become a part of the board? How is a person removed? Dr. Yabut, to discuss. This will be a larger discussion next session. This information presented was more informational to give the board the opportunity to ask questions moving forward regarding the series of meetings that will be held.

Recommendation: She has been in contact with Jon Alm, Commissioner Salter, Chairperson Pam Sagness, Superintendent Olson, Dr. Yabut to set up a meeting to discuss what to include in the Administrative Rules. There is currently no conflict with CMS regulations.

Follow-up: Hoping to have a draft document for next meeting.

Standing Reports:

- Wellness Committee Annual Report Cindy Sperle-Gee, Chairperson
 - NDSH qualified for the 1% Health Insurance premium discount for the work the Wellness Committee has done to promote health and wellness.
 - Annual Maintain Don't Gain over the holidays was held.
 - A Health Fair was held this year. Collaborated with Employee Promotion Committee.
 - Continue to observe monthly observances such as June is Men's Health month.
 - Continue to promote the Sanford Health portal.

- Our largest challenge is getting staff involved. Employee Wellness and Promotion are working on collaborating more.
 - Always open to new members.
- Superintendent's Report Aaron Olson, Superintendent
Mr. Olson quarterly and annual report.
 - Our average daily census is approximately 81. This does fluctuate.
 - We are at 491 admissions for 2023 and 480 discharges. Average length of stay is 72 days.
 - The Joint Commission will be arriving for their survey at any time between now and March 2025.
 - Root Cause analysis is completed for all incidents that occur.
 - Regular updates to protocols and practices based on the latest research.
 - Some improvements we would like to continue to develop strategies to improve our patient bed capacity. We are not able to extend our bed usage due to the number of employees that are available.
- Medical Director's Report Dr. Yabut, Medical Director
 - Recruitment for permanent psychiatrist, clinical and forensic psychologist continues.
 - Dr. Shrestha completed two cycles of locum tenen work at NDSH, completing the first part of April.
 - Two nurse practitioners resigned from medical staff, Callie Krause and Ashley Carr. They both received their Psychiatric Mental Health Nurse Practitioner Board Certified Status.
 - NDSH continue to be a rotation site for the UND Medical Students and Psychiatric Residents. July 1 a new class will begin their rotations. We will continue to provide internship opportunities for fourth year medical students. We also provide clinical hours for RN's pursuing their advanced practice degrees. Continue to have third year medical students complete a two-week rotation at NDSH.
 - All medical staff have complete 60% of meetings.
- Quality Management (QM) Comparative Statistics Deb Eissinger, QM Director
 - Data benchmarking continues WPSHA and NRI.
 - 2024 1st quarter data was reviewed. We are currently above NR's benchmarking, but all facilities have reported so data does fluctuate.
 - 107 satisfaction eligible client satisfaction surveys, with only 57 of them being submitted which is 53%, this has improved from 45%.
 - Seclusion and restraint data is pending and when she receives something she will send it to board.
 - Admissions for traditional population is at 81, this includes the restore to competency, fit to proceed, NGRI or parolees. The greatest amount come out of the Southeast Region and South Central.
 - 1st quarter of 2024 there were 20 staff injuries.
- Financial Report Donna Aukland, Fiscal
Ms. Aukland submitted a report but was unable to attend. If you have any questions, please reach out to her.
- Safety and RIS Management Report Larry Culp, Director Safety/Security
 - Updated a couple emergency operation plans. These were Fire alarm policy and serious weather policy.
 - Added safety trainings that are on people soft.
 - A community tornado drill was completed with the community of Jamestown.

Tabletop drills were held with night staff.

➤ One security position open.

- Plant Services Jeff Comer, Plant Services Director
Jeff submitted a report but was unable to attend. If you have questions, please reach out to him.
- Department of Health and Human Services Report Wayne Salter, HHS Commissioner
Pam provided an update that we are in the beginning of budget planning for new biennium. If there is any information to be shared this would be the time to do it. Commissioner Salter has approved the hire of a behavior health workforce position. Should be posting shortly. The position is to work broadly at behavior health, policy and for all, and looking at state. There was question regarding legislative calendar budget meetings and if the NDSH budget meeting has been scheduled. It is possible that one will be held later this summer.
- NDSH Staff and Public Comment Period Open to Staff and Public Comments
No public comment.
- Other Business

Adjourn: Adjourned 10:01 a.m. MOTION by Deb Jendro - *Adjourn the meeting.* Second Carlotta McCleary.

Next Meeting: September 16, 2024, 9:00 a.m.

Recorded by: Ruleen McMillan