

GOVERNING BODY MINUTES

Monday – June 12, 2023 – 9:00 a.m.
NDSH - LRC – 2nd Floor Conference Room/Teams

Members Present/Absent:

- Pam Sagness, Chairperson
- Dr. Eduardo Yabut, Medical Director/Interim Superintendent
- Carlotta McCleary, Executive Director, Mental Health America of ND
- Representative Karen Rohr
- Deborah Jendro, Consumer-at-Large
- Allison Hicks, Attorney General's Office
- Dr. Shelly Peltier, Tribal Representative
- Donna Aukland, Fiscal Administration
- Jeff Stenseth, Regional HSC Director
- Chris Jones, HHS Commissioner
- Arnold Strebe, Director of Admin Services

Call to Order: Dr. Yabut called the meeting to order at 9:11 a.m.

Approval of Minutes: MOTION by Representative Rohr – *Approve May 8, 2023, minutes.*
Second Donna Aukland.

Old Business:

- **Transitional Living (TL) Report – Dr. Yabut**
Discussion: Kim Matroni gave an update on the TL transition. Currently meeting weekly looking at staffing needs for housing needs for House 606, to discuss Progress contracts, which both entities have. Looking at the changes in treatment staff, policies, and procedures. On track for July 1, 2023, transition.
Recommendation: None currently.
Follow-up: Kim Matroni will give an update at next meeting.

New Business:

- There was no new business to be discussed.

Standing Reports:

- Annual Wellness Committee Report – Cindy Sperle-Gee, Chairperson
Cindy gave the annual update for the Employee Wellness Committee. One annual fundraiser to raise money for prizes throughout the year, this is a Basket Raffle held shortly before Christmas. Currently working on the requirements to be considered for an infant friendly workplace. Also planning a Health Fair for this fall. One of the challenges that we often face is to get staff involvement and due to shift work there is never just one good time to provide activities. Some of the activities held this year:
 - Reached the 1% insurance reduction.

- Promote the Sanford Health Plan.
 - Collaborate with the Employee Promotion Committee on some activities.
 - Bike Challenge
 - Lunch and Learn presentation.
 - Promote awareness Go Red, Mental Health Month, Men's Health, Breast Cancer Awareness, and other health related observances.
 - Maintain Don't Gain.
 - Walk at Work
- Superintendent's Report Dr. Yabut, Interim Superintendent
Dr. Yabut gave an update on our special populations of Geriatrics/GRPS we continue to be at 100%. Our COVID-19 response has been updated as the public health emergency ended. We are no longer limiting the frequency and the length of visits for clients.
 - Medical Director's Report Dr. Yabut, Medical Director
Recruitment continues for permanent psychiatry. We currently have a LocumTenen, Dr. Bastawrous. Dr. Ernster and Linda Regan have returned for coverage during the summer. NDSH continues to be a rotation site for UND medical students and psychiatric residents. Dr. Kaleigh Nelles is currently our resident and will be with us until the end of June. Dr. Cody Riggle will start on July 1. The medical students in their clerkship here from Bismarck campus have started their regular rotation. There is one fourth year medical student that is scheduled July 31 – August 25, 2023.

Dr. Yabut asked Bobbie Miller to give an update on recruitment. She reported we are receiving good applications. There are travel nurses that started today. There will be two CNA placements next week, three more RN and LPN travel were filled. Continuing to outsource and put on Indeed.

- Quality Management (QM) Comparative Statistics Deb Eissinger, QM Director
Deb shared her report from packet and gave highlights.
 - The average length of stay for first quarter inpatient was 48 days, which is below 2022 fourth quarter.
 - Client satisfaction overall are slightly trending upward compared to fourth quarter. Subcommittees have been formed in both inpatient and residential to look at rights and dignity.
 - Seclusion and restraint have declined.
 - Discussion from last meeting of clients being discharged from the SOTEP program to this community, but there have not been any discharges, so she has not to report on that.
- Financial Report Donna Aukland, Fiscal
Donna has updated but not a lot of changes at this time, there were no questions.
- Safety and RIS Management Report Larry Culp, Director Safety/Security
Larry gave an update of projects that are taking place currently.
 - Additional two-way radios will be purchased.
 - LaHaug second floor emergency evacuation routes are being updated and ordered.
 - Training is being provided on the Control Center fire suppression system for new staff.
 - A third tornado drill was completed in May.
 - A joint tabletop exercise was completed with the Local Emergency Preparedness Committee, James River Correction Center, and the North Dakota State Hospital.
 - Door replacement has been updated to June.
 - Camera monitoring system update ongoing.

- Upcoming project external camera additions.
- Plant Services Jeff Comer, Plant Services Director
 Plant services is in the final month of the budget cycle and are working on finishing the last of the capital projects for the biennium. Current and Upcoming projects:
 - Currently in the process of reviewing all the PMs that are built into Akita Box, this is our preventative maintenance program. On an average the group is completing 100-150 work orders every week and on average there are 300-450 open work orders in process.
 - Tuck point is done with GM, LaHaug anticipating by 23.
 - Cottage flooring updates should be completed the week of June 26.
 - Building demos in the future.
 - Concerns of finding qualified candidate to fill future positions due to retirements.
 - Electrician and maintenance positions were recently filled.
 - Starting the planning for capital projects for next biennium.
- Department of Human Services Report Chris Jones, HHS Commissioner
- NDSH Staff and Public Comment Period Open to Staff and Public Comments
(Approximately 10:00 a.m.) No public comments.
- Other Business

Adjourn: MOTION by Donna Aukland – *Adjourn meeting at 10:02 a.m.* Second by Representative Rohr.

Next Meeting: Monday, September 11, 2023

Recorded by: Ruleen McMillan