

GOVERNING BODY MINUTES

Monday – September 11, 2023 – 9:00 a.m.
NDSH - LRC – 2nd Floor Conference Room/Teams

Members Present/Absent:

- Pam Sagness, Chairperson
- Dr. Eduardo Yabut, Medical Director/Interim Superintendent
- Carlotta McCleary, Executive Director, Mental Health America of ND
- Representative Karen Rohr
- Deborah Jendro, Consumer-at-Large
- Allison Hicks, Attorney General's Office
- Dr. Shelly Peltier, Tribal Representative
- Donna Aukland, Fiscal Administration
- Jeff Stenseth, Regional HSC Director
- Chris Jones, HHS Commissioner
- Arnold Strebe, Director of Admin Services

Call to Order: Pam Sagness called the meeting to order 9:00 a.m.

Approval of Minutes: MOTION by Representative Rohr – *Approve June 12, 2023, minutes.*
Second Donna Aukland. Unanimous approval.

Old Business:

• **Update Transitional Living (TL) Transition – Kim Matroni**

Discussion: Kim gave a brief update on the transition of Transitional Living homes now called Buffalo City TL and under the supervision of South Central Human Service Center (SCHSC). Staff from both entities continue to meet twice a month to provide supportive services within nursing and CNA staff. There have been delays in starting renovation, Buffalo City TL continues to remain on campus. Ongoing concerns for SCHSC are staffing, they do have a contract with Prime Time trying to recruit contracted CNAs, struggling with night shift applicants. The current census at the TL is three. Ongoing concern for NDSH is the need for an intermediate TL. We have not been able to discharge a client to Buffalo City TL since July 23, and are currently working with TL on the service level they will provide. Currently there is no date for the transition off campus.
Recommendation: Continue to meet and work together.
Follow-up: Next meeting.

New Business:

• **Update on Building of New State Hospital- Todd Medd, JLG Architects**

Discussion: Todd Medd gave an update on who they are and where they are in the process. He shared PowerPoint presentation. They will present a defined project to Legislators in 2025. The RFQ has been released for Owner's Representative. Predesign workshops will begin this week. Pending funding approval, project would be able to be bid in the summer 2025 with construction starting after bidding. Mr. Medd shared schedule. Architecture Plus is a behavioral health design architect and they will

be working with JLG Architects. Questions were answered regarding the predesign phase and who will be included in the workshops that will be held every few weeks. Invites have been sent out for this week. There will be input from entities within the State and community engagement.

Recommendation: Minutes will be made available as needed.

Follow-up: Ruleen will forward invitation to the Governing Body members today for the Wednesday workshop. An update on progress will be provided next meeting.

- **Superintendent Consultation – Chris Jones, HHS Commissioner**

Discussion: Commissioner Jones introduced Aaron Olson and gave a brief introduction. He will appoint Mr. Olson as NDSH superintendent following this meeting. There was discussion regarding NDSH moving into a Dyad (co-leadership) in administration with the Medical Director and Superintendent.

Recommendation: Start date for Mr. Olson will be September 12. Communication will be sent out following the Governing Body meeting.

Follow-up: None needed at this time.

- **Annual Safety/Security Report – Larry Culp/Deb Eissinger**

Discussion: Deb Eissinger gave report for Larry. This annual evaluation is voted and approved by Governing Body. This report focuses on seven Environment of Care Standard areas as defined by the Joint Commission. Deb gave a short overview of each area.

Recommendation: Larry will be at next meeting for any questions. MOTION by Carlotta McCleary – *Approve 2023 Annual Safety/Security Report from the Safety/Security Office and that we concur with the recommendations of that committee.* Second by Jeff Stenseth. Unanimous roll call vote.

Follow-up: This will be discussed at the next meeting if there is additional information or questions for Larry.

- **New Medical Staff Credentialing - Dr. Yabut, Medical Director**

Discussion: Dr. Yabut presented information on Dr. Arpit Heer; he is interested in providing help with weekend on call. He is well recommended. Question regarding section on Special Procedures that is not completed. Reply by Dr. Yabut that there is no additional training, but it is part of their second- or third-year curriculum, so it is part of their credentialing when they complete. Dr. Yabut will follow-up and make sure it is attached. Also question regarding if his license had been previously challenged.

Recommendation: MOTION by Donna Aukland – *Approval of Credentialing pending completion of the two items that were questioned.* Second by Carlotta McCleary. Unanimous roll call vote.

Follow-up: Pam Sagness will sign when items have been verified.

- **Medical Staff Recredentialing – Dr. Yabut, Medical Director**

Discussion: Dr. Emter recredentialled.

Recommendation: Motion by Representative Rohr - *Approval of recredentialing Dr. Emter.* Second by Jeff Stenseth. Unanimous roll call vote.

Follow-up: None needed.

Standing Reports:

- Superintendent's Report Dr. Yabut, Interim Superintendent
Hospital has been very busy. Discharging has been a challenge. No Questions.
- Medical Director's Report Dr. Yabut, Medical Director
 - Dr. Arpit Heer will be joining medical staff working as an on-call physician

working some weekends starting September 29, 2023.

- Dr. Patzman is very interested in providing optometry services. She will be getting credentialed. Will be procuring for portable optometry equipment.
 - Dr. Bastawrous, Locum Tenens, was here for approximately three months, he has interest in returning.
 - NDSH continues to be a rotation for psychiatry residency program Dr. Joshua Wilke is currently our first-year resident and will be here until October 31, 2023.
 - NDSH continues to provide internship opportunities to fourth year medical student. We also provide two-week rotation opportunities for the medical clerks from the Bismarck campus.
 - We continue to receive requests for internships for counseling, social work, dietary, advanced practices RNs, getting regular rotations for nursing students for clinicals, zero mortality the last three months.
 - EHR continues to be a challenge. But it has improved.
 - We have provided over 4000 hours to undergraduate nursing students annually.
 - We offer up to forty hours of clinicals for each nurse practitioner student.
- Financial Report Donna Aukland, Fiscal
Donna reviewed her report that was included in the packet. This report included the completed 2023 budget. It also included the 2023-2025 budget. The 12.5 million that was included is for the new build that was reported on by KLJ representative Todd Medd earlier in the meeting.
- Quality Management (QM) Comparative Statistics Deb Eissinger, QM Director
We continue to compare nationally with NRI.
 - Client satisfaction has improved.
 - There were groups created to work on Rights and Dignity.
 - No elopements for second quarter.
 - Thirty-day readmission for second quarter is slightly above the national average showing an upward trend.
 - Second quarter Seclusion & Restraint 117 events, 28 individuals. Third quarter currently has dropped.
 - Restore to Competency is about 3-4 week wait.
 - Average length of stay for inpatient for second quarter was 86.8 days.
 - Kim Matroni gave an update regarding the Health Care Equity committee and the current measures that are being focused on for the Joint Commission and CMS.
- Facilities Management/Plant Services Jeff Comer, Plant Services Director
 - Currently in the process of reviewing all the PMs that are in the Akita Box, trying to make the more detailed for the Joint Commission. On average 100-150 work orders or completed each week. On average there are 300-450 open work orders.
 - Two water main breaks on campus, both were on the JRCC site. Two separate brakes in the same section, they were able to remove the section of pipe.
 - Working through emergent repairs, several underground isolation valves. The team is working on a list to propose starting to dig this up for repair for future disruptions.
 - There is one fulltime grounds position open and one summer grounds position open. The heating plant has three positions that have recently been filled.
 - Future projects are building demo. Planning of capital projects. Replacement of the LaHaug and New Horizons chiller.
 - Concerns of the future of finding qualified candidates to fill future positions due to retirements.
- Department of Human Services Report Chris Jones, HHS Commissioner

This will be Commissioner Jones last meeting, his last day with HHS will be Friday. Sara Stolt will be Interim HHS Commissioner. She will be visiting in a couple weeks for a visit and tour. Her office is in Bismarck.

- NDSH Staff and Public Comment Period (Approximately 10:00 a.m.) No public comment. Open to Staff and Public Comments
- Other Business
Dr. Peltier will be retiring in January 2024.

Adjourn: MOTION by Dr. Yabut – *Adjourn meeting*. Second Jeff Stenseth. Unanimous approval.

Next Meeting: December 11, 2023

Recorded by: Ruleen McMillan