

NORTH DAKOTA OPIOID SETTLEMENT FUND (OSF) GRANT

2025 - 2027 State Biennium

NOTICE OF FUNDING OPPORTUNITY

CONTENTS

OSF Grant Overview	3
Background.....	3
OSF Grant Funding.....	3
OSF Grant Application.....	4
OSF Grant Application Format and Content.....	4
OSF Grant Submission and Review Process.....	5
OSF Grant Application Submission.....	5
OSF Grant Application Review Process	6
Attachments	7

OSF GRANT OVERVIEW

BACKGROUND

National opioid settlements have been reached with opioid manufacturers and distributors. North Dakota is one of the many states who participated in these settlements. As a result, North Dakota is estimated to receive approximately \$60 million over the next 18 years in opioid settlement funds. A requirement of states receiving the settlement funds is the establishment of an advisory committee. Additionally, the use of funds must align with approved uses for the settlement funds, which is found in Attachment A – Opioid Remediation Uses.

Through the passage of House Bill 1447 during the 68th Legislative Assembly in North Dakota, a new chapter in North Dakota Century Code (NDCC) was established. NDCC 50-36 established the Opioid Settlement Advisory Committee and states any funds recovered by North Dakota, as a result of opioid litigation, shall be deposited into the Opioid Settlement Fund within the State Treasury. Information on the North Dakota opioid settlement funds and the Opioid Settlement Advisory Committee can be found here: www.hhs.nd.gov/opioids/settlement.

During the 2023-2025 biennium, \$7,053,787 in opioid settlement funds were awarded for the OSF Grant through June 30, 2025.

Utilizing recommendations from the Opioid Settlement Advisory Committee, the North Dakota Department of Health and Human Services, Behavioral Health Division (BHD) has created and is announcing the OSF Grant for the 2025 – 2027 biennium.

OSF GRANT FUNDING

- Total available funding is contingent upon legislatively appropriated funds.
- Engrossed House Bill 1012 currently includes an appropriation of \$8,000,000 from the Opioid Settlement Fund to the Department of Health and Human Services for the 2025-2027 biennium (as of 4/3/2025).
- As outlined in NDCC 50-36-05, at least 20% shall be used for opioid use prevention and overdose prevention, including best practices relating to fentanyl drug overdose, and approved use for workforce development.
- Grant awards must be used for efforts in North Dakota.
- Grant awards are dependent on available funds and partial awards may be possible.
- Grant funding shall be expended by June 30, 2027.
- Grant funding is for actual reimbursable expenses only. No payments shall be made in advance.

OSF GRANT APPLICATION

OSF GRANT APPLICATION FORMAT AND CONTENT

FORMAT

An applicant is required to submit an application in order to be considered for the OSF Grant. BHD will not be providing an application template; however, applications are recommended to be organized in alignment with the content items required below.

CONTENT

An applicant must submit a signed application that includes the following:

1. Applicant information

- a. Complete name and address of applicant's organization.
- b. Name, email address, mailing address, and telephone number of the person to be contacted regarding the application.
- c. Name and title of the individual responsible for the project identified in this application.

2. Project description

- a. A narrative describing the proposed project.
- b. A description of how the project addresses a need or gap in the state of North Dakota. Utilize data when possible.
- c. A description of how the project aligns to specific item(s) within Attachment A – Opioid Remediation Uses.
- d. Applications that address one or more of the recommendations from the Opioid Settlement Advisory Committee will receive additional points awarded to their applications, see Attachment B – Opioid Settlement Advisory Committee Priority Recommendations.
- e. An identification of any similar projects in North Dakota and a description of how applicant's project will enhance, not duplicate, the efforts in North Dakota.

3. Work plan

- a. A comprehensive project work plan and timeline the applicant intends to follow and illustrate how the project will be successfully implemented. The timeline should include milestones with estimated dates.
- b. A description of the type of work each of the applicant's staff will perform in carrying out the project and describe relevant credentials and experiences of each staff member. If the offeror plans to use external sources, such as consultants, this must be included in the plan.

4. Impact of Project

- a. A description of the anticipated impact the project will have in North Dakota. Utilize data when possible.

- b. A description of how process and outcome measures will be gathered and reported.

5. Sustainability

- a. A description of how the project will be sustained after funding ends.

6. Budget

- a. The total amount of funds being requested for applicant’s project and a detailed budget, including the information below:

Category	Amount
Salaries & Fringe Benefits	
Travel	
Subcontracting	
Equipment	
Supplies	
Operations	
Other	
TOTAL DIRECT COSTS	
Indirect Costs	
TOTAL BUDGET:	

- b. Budget narrative describing each category and budget amount proposed above.

7. Signature

- a. All applications must be signed and dated.

OSF GRANT SUBMISSION AND REVIEW PROCESS

OSF GRANT APPLICATION SUBMISSION

Timeline	
Notice of Funding Opportunity Announcement	April 3, 2025
Question submission deadline <ul style="list-style-type: none"> Questions must be submitted to opiodsettlement@nd.gov Questions and answers will be posted to www.hhs.nd.gov/opioids/settlement 	April 11, 2025, at 11:59 p.m. CT
Grant Application Submission Deadline <ul style="list-style-type: none"> Applications must be submitted to opiodsettlement@nd.gov 	April 28, 2025, at 11:59 p.m. CT

Approximate Grant Award Status Notification Date	June 2, 2025
Contract Start Date	July 1, 2025
Contract End Date	June 30, 2027

OSF GRANT APPLICATION REVIEW PROCESS

Grant applications will be reviewed by a team. This team will consist of individuals with experiences across the continuum of care and may include professions, such as licensed addiction counselor(s), prevention specialist(s), registered nurse(s), and an individual(s) with lived experience.

CONFLICT OF INTEREST

Personal financial gain and private benefit to staff of the North Dakota Department of Health and Human Services is prohibited. If an evaluator has a conflict of interest, they will not evaluate the grant applicant and shall recuse themselves from the review of that particular grant application.

The evaluation team will utilize the Evaluation Tool (Attachment C) to review all applications.

After reviewing an application and completing an evaluation, the team will determine if the application should be awarded, partially awarded, or not awarded. BHD reserves the right to not award an application.

- **Applications that are not awarded:** The applicant will receive a notice of not being awarded.
- **Applications that are partially awarded:** The applicant will receive a notice of being partially awarded with the amount that is being awarded. BHD may request a meeting prior to the award. Applicants will then enter into a Grant Agreement with BHD (Attachment D). Applicant shall acknowledge receipt of award. BHD reserves the right to follow-up on progress and request repayment of inappropriately used funds.
- **Applications that are awarded:** The applicant will receive a notice of being awarded with the amount being confirmed. Applicants will then enter into a Grant Agreement with BHD (Attachment D). Applicant shall acknowledge receipt of award. BHD reserves the right to follow-up on progress and request repayment of inappropriately used funds.

An awarded applicant is required to register as a Vendor with the Secretary of State. The North Dakota Secretary of State has registration requirements for individuals and businesses transacting business in North Dakota. If the applicant is determined to have a registration requirement with the North Dakota Secretary of State, they shall be registered before the contract award and registration shall remain active for the duration of the contract period ([N.D.C.C. § 54-44.4-09.1](#)).

- See the OMB [Guidelines to Vendor Registry](#) for more information.

Visit the Secretary of State's [Vendor Registration](#) webpage for information on registration requirements and fees. Visit [FirstStop](#), the Secretary of State's business and licensing software, for online form options.

- Check the [Business Records](#) database to see if a business is registered.
- Contact [Secretary of State's](#) office by [email](#) or call 701-328-2900 (choose menu item 2, then option 1).
- If you need to register, fees apply.
- Vendors may need to obtain businesses licenses. See the [list of licenses required of businesses](#) in the State of North Dakota. The link includes information on who to contact, application fees, renewal dates, and the legal reference.

ATTACHMENTS

Attachment A: Opioid Remediation Uses

Attachment B: Opioid Settlement Advisory Committee Priority Recommendations

Attachment C: Evaluation Tool

Attachment D: Sample Grant Agreement