Vitals Entry - myAvatarNX

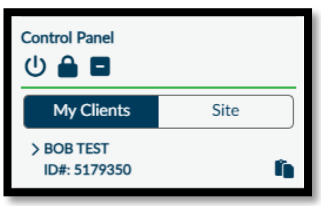
1/7/2025

Purpose: This form is used to document client vitals including but not limited to blood pressure, temperature, height and weight. Historical vital data can also be compiled into a report using this form.

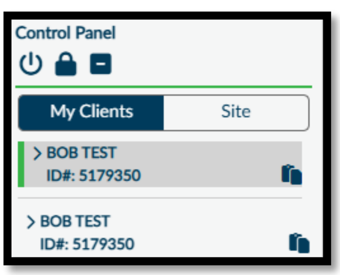
Contents

Accessing Vitals Entry

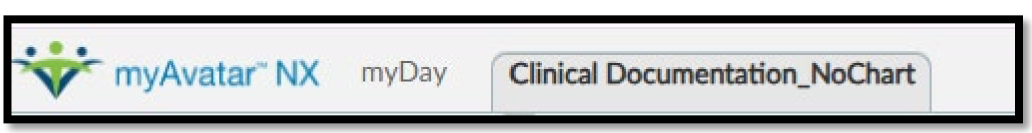
Select the appropriate client through the **Client widget**. If the client's name does not appear in the **My Clients** section, type the name (last name, first name) in the **What can I help you find?** box.



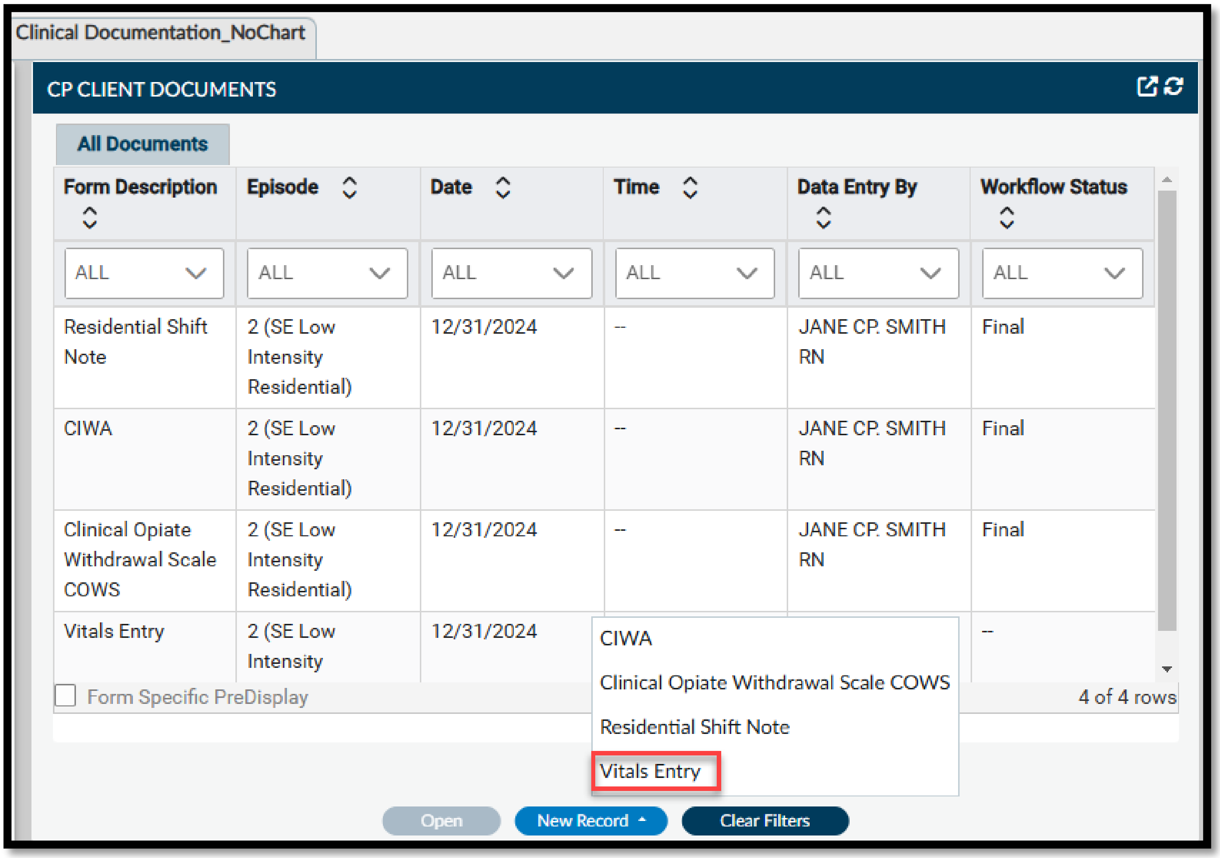
Single click on the client's name to highlight them.



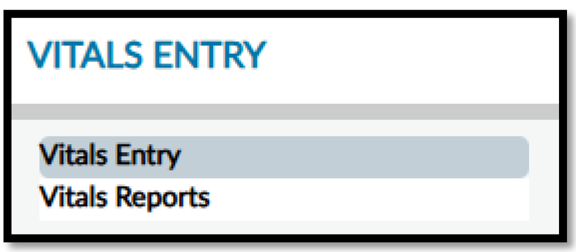
Single click **Clinical Documentation_NoChart.**



The **Clinical Documentation_NoChart** will open. Click **New Record** and then **Vitals Entry**

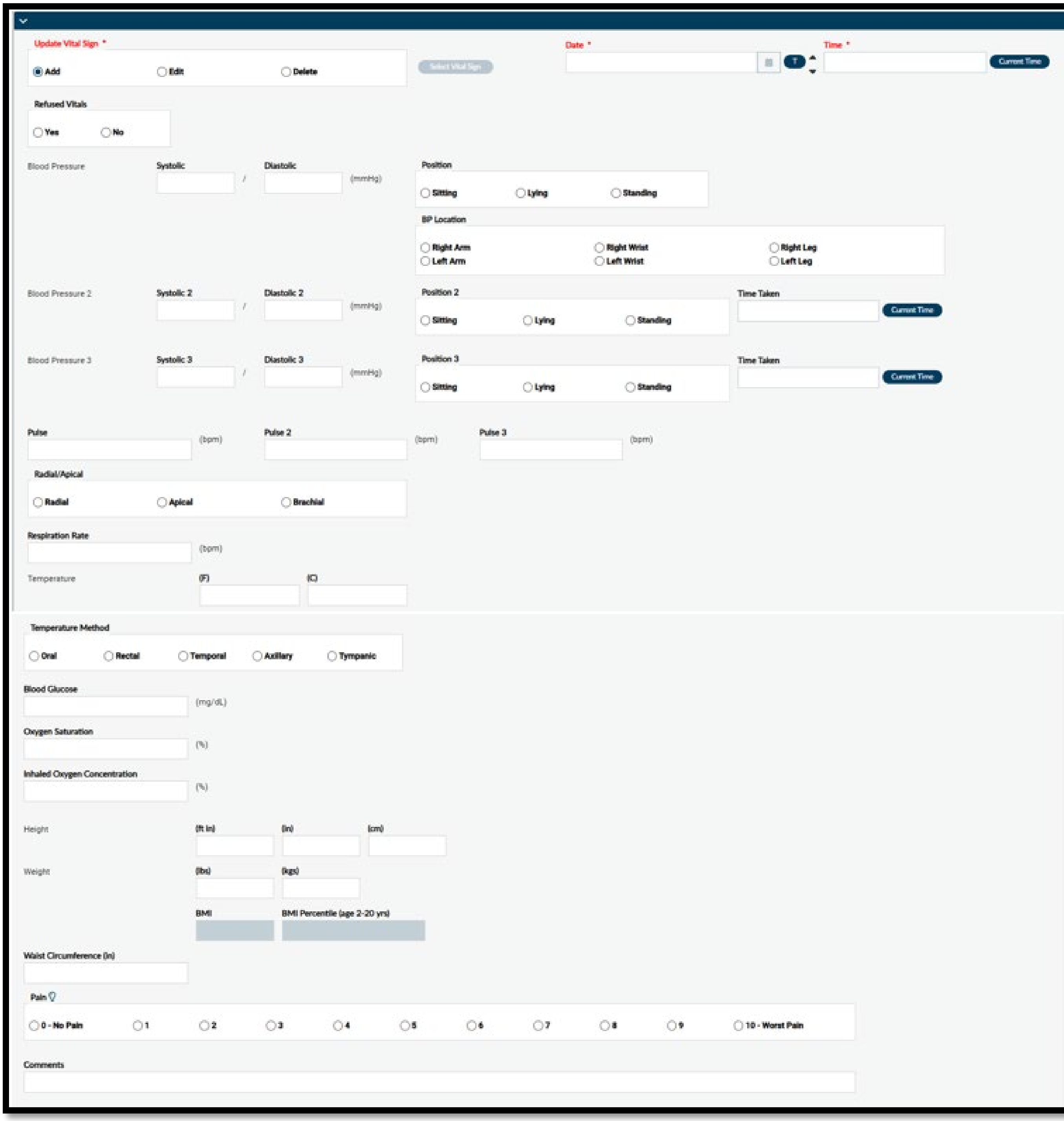


The form has 2 tabs as shown below. It is important to complete as many fields as possible to capture the essential information for a client.



Vitals Entry

The first tab that opens will be **Vitals Entry.**



<u>Complete the fields as instructed below:</u>

In the **Update Vital Sign** field**:**

a. Select **Add** to create a vitals entry record, OR
b. Select **Edit** to change a vitals record, OR
c. Select **Delete** to remove a vitals record. **Delete** should only be used for vitals that were entered in error.

If **Edit** or **Delete** are selected, click **Select Vital Sign**. The **Vitals Entry** screen displays.

Select the vitals entry record to **Edit** or **Delete,** then select **OK.**

In the **Date** field, enter the date the **Vitals Signs** were taken.

In the **Time** field, enter the time the **Vitals Signs** were taken.

In the **Refused Vitals** field:

a. Select **Yes** if the client refused to have their vitals measured (if Yes is selected, the remaining fields in this screen are disabled), OR
b. Select **No** if the client allowed their vitals to be measured.

In the **Blood Pressure** field, enter the client's systolic and diastolic blood pressure.

In the **Position** field, select the client's position.

In the **BP Location** field, select the location used for BP.

In the **Blood Pressure 2 and Blood Pressure 3** fields, enter the information as applicable.

In the **Pulse** field, enter the client's pulse.

In the **Pulse 2 and Pulse 3** fields, enter the information as applicable.

In the **Radial/Apical** field, select the location used for the pulse.

In the **Respiration Rate** field, enter the client's respiration.

In the **Temperature** field, enter the client's temperature in Fahrenheit, or Celsius.

In the **Temperature** field, enter the location used for the temperature reading.

In the **Blood Glucose** field, enter the client's glucose level.

In the **Oxygen Saturation** field, enter the percentage.

In the **Inhaled Oxygen Concentration** field, enter the percentage.

In the **Height** field, enter the client's height in feet, inches, or centimeters.

In the **Weight** field, enter the client's weight in pounds or kilos.

The **BMI** field displays the client's BMI. BMI is calculated when height and weight information is entered.

In the **Waist Circumference** field, enter the information in inches.

In the **Pain** field, select the client's pain scale, from 0 - 10.

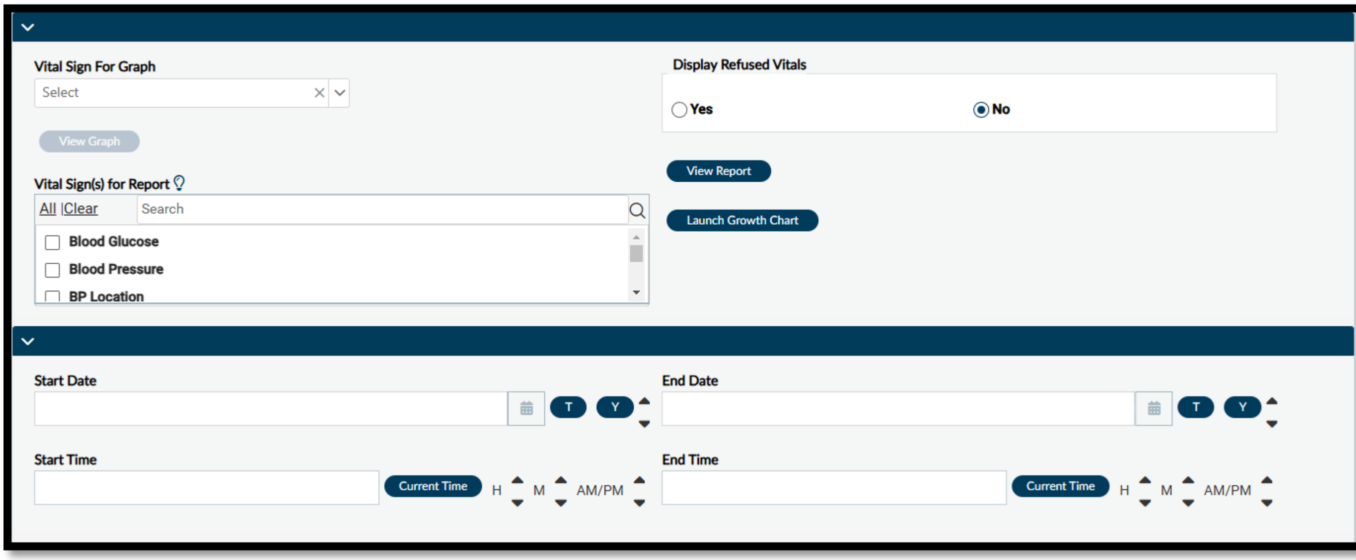
a. 0 – no pain
b. 10 – worst pain

In the **Comments**, enter comments associated with the vital signs.

Click Submit.

Vitals Reports

The second tab that opens will be **Vitals Reports**. This tab allows staff to compile vitals data into reports.



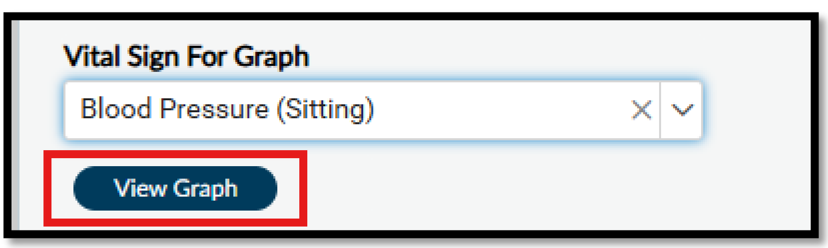
There are multiple report options in this tab.

The first report type is **Vital Sign for Graph**

<u>Complete the fields as instructed below:</u>

Vital Sign for Graph: Use the drop-down list to select the vital sign you want to graph.
Display Refused Vitals: Select **Yes** if you want refusals included or **No** if you do not.
Start Date/Time & End Date/Time: Enter the parameters to be included in the report.

Once all information is entered, click **View Graph.**



View Graph: Click this button to compile the information for the graph. It may take a bit to compile depending on the time frame requested.

The second report type is **Vitals Sign(s) for Report. Vital Sign(s) for Report** is limited to 9 selections from the selection box. This limitation is necessary for the crystal report to correctly display the results.

<u>Complete the fields as instructed below:</u>

Vitals Sign(s) for Report: Use the multi-select list to select the vital sign you want to include in the report.
Display Refused Vitals: Select **Yes** if you want refusals included or **No** if you do not.
Start Date/Time & End Date/Time: Enter the parameters to be included in the report.

Once all information is entered, click **View Report.**

The third report type is **Launch Growth Chart.** This is only used for clients from 2-20 years old.

<u>Complete the fields as instructed below:</u>

Launch Growth Chart: Click this button to compile the information for the report. It may take a bit to compile depending on the time frame requested.