

# Vitals Entry - myAvatarNX

1/7/2025

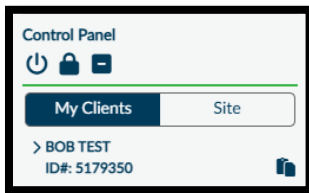
**Purpose:** This form is used to document client vitals including but not limited to blood pressure, temperature, height and weight. Historical vital data can also be compiled into a report using this form.

## Contents

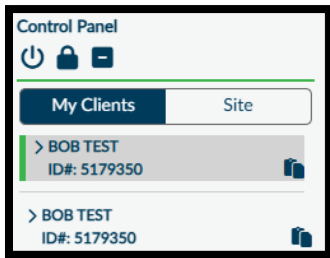
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## Accessing Vitals Entry

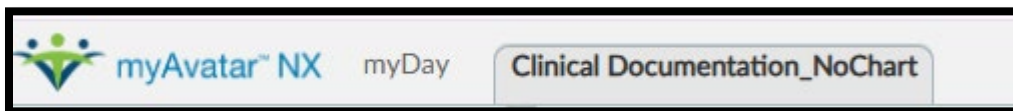
Select the appropriate client through the **Client widget**. If the client's name does not appear in the **My Clients** section, type the name (last name, first name) in the **What can I help you find?** box.



Single click on the client's name to highlight them.



Single click **Clinical Documentation\_NoChart**.



The **Clinical Documentation\_NoChart** will open. Click **New Record** and then **Vitals Entry**

Clinical Documentation\_NoChart

CP CLIENT DOCUMENTS

All Documents

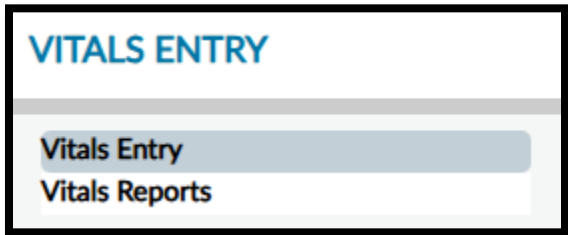
Form Description	Episode	Date	Time	Data Entry By	Workflow Status
ALL	ALL	ALL	ALL	ALL	ALL
Residential Shift Note	2 (SE Low Intensity Residential)	12/31/2024	--	JANE CP. SMITH RN	Final
CIWA	2 (SE Low Intensity Residential)	12/31/2024	--	JANE CP. SMITH RN	Final
Clinical Opiate Withdrawal Scale COWS	2 (SE Low Intensity Residential)	12/31/2024	--	JANE CP. SMITH RN	Final
Vitals Entry	2 (SE Low Intensity Residential)	12/31/2024	CIWA		--

Form Specific PreDisplay

4 of 4 rows

Open New Record Clear Filters

The form has 2 tabs as shown below. It is important to complete as many fields as possible to capture the essential information for a client.



## Vitals Entry

The first tab that opens will be **Vitals Entry**.

**Update Vital Sign \***

Add   
  Edit   
  Delete

Date \*  Time \*  Current Time

Refused Vitals

Yes     No

Blood Pressure

/  (mmHg)

Sitting   
  Lying   
  Standing

BP Location

Right Arm   
  Right Wrist   
  Right Leg  
 Left Arm   
  Left Wrist   
  Left Leg

Blood Pressure 2

/  (mmHg)

Sitting   
  Lying   
  Standing

Time Taken  Current Time

Blood Pressure 3

/  (mmHg)

Sitting   
  Lying   
  Standing

Time Taken  Current Time

Pulse

(bpm)   
 Pulse 2  (bpm)   
 Pulse 3  (bpm)

Radial/Apical

Radial   
  Apical   
  Brachial

Respiration Rate

(bpm)

Temperature

(F)   
  (C)

Temperature Method

Oral   
  Rectal   
  Temporal   
  Axillary   
  Tympanic

Blood Glucose

(mg/dL)

Oxygen Saturation

(%)

Inhaled Oxygen Concentration

(%)

Height

(ft in)   
  (in)   
  (cm)

Weight

(lb)   
  (kg)

BMI   
  BMI Percentile (age 2-20 yrs)

Waist Circumference (in)

Pain ▾

0 - No Pain   
  1   
  2   
  3   
  4   
  5   
  6   
  7   
  8   
  9   
  10 - Worst Pain

Comments

**Complete the fields as instructed below:**

In the **Update Vital Sign** field:

- a. Select **Add** to create a vitals entry record, OR
- b. Select **Edit** to change a vitals record, OR
- c. Select **Delete** to remove a vitals record. **Delete** should only be used for vitals that were entered in error.

If **Edit** or **Delete** are selected, click **Select Vital Sign**. The **Vitals Entry** screen displays.

Select the vitals entry record to **Edit** or **Delete**, then select **OK**.

In the **Date** field, enter the date the **Vitals Signs** were taken.

In the **Time** field, enter the time the **Vitals Signs** were taken.

In the **Refused Vitals** field:

- a. Select **Yes** if the client refused to have their vitals measured (if Yes is selected, the remaining fields in this screen are disabled), OR
- b. Select **No** if the client allowed their vitals to be measured.

In the **Blood Pressure** field, enter the client's systolic and diastolic blood pressure.

In the **Position** field, select the client's position.

In the **BP Location** field, select the location used for BP.

In the **Blood Pressure 2 and Blood Pressure 3** fields, enter the information as applicable.

In the **Pulse** field, enter the client's pulse.

In the **Pulse 2 and Pulse 3** fields, enter the information as applicable.

In the **Radial/Apical** field, select the location used for the pulse.

In the **Respiration Rate** field, enter the client's respiration.

In the **Temperature** field, enter the client's temperature in Fahrenheit, or Celsius.

In the **Temperature** field, enter the location used for the temperature reading.

In the **Blood Glucose** field, enter the client's glucose level.

In the **Oxygen Saturation** field, enter the percentage.

In the **Inhaled Oxygen Concentration** field, enter the percentage.

In the **Height** field, enter the client's height in feet, inches, or centimeters.

In the **Weight** field, enter the client's weight in pounds or kilos.

The **BMI** field displays the client's BMI. BMI is calculated when height and weight information is entered.

In the **Waist Circumference** field, enter the information in inches.

In the **Pain** field, select the client's pain scale, from 0 - 10.

- a. 0 – no pain
- b. 10 – worst pain

In the **Comments**, enter comments associated with the vital signs.

**Click Submit.**

## Vitals Reports

The second tab that opens will be **Vitals Reports**. This tab allows staff to compile vitals data into reports.

The screenshot shows the Vitals Reports interface with the following elements:

- Vital Sign For Graph:** A dropdown menu with "Select" and a close button.
- Display Refused Vitals:** Radio buttons for "Yes" and "No" (selected).
- Vital Sign(s) for Report:** A search box with "All | Clear" and a search icon. Below it are checkboxes for "Blood Glucose", "Blood Pressure", and "BP Location".
- Buttons:** "View Graph", "View Report", and "Launch Growth Chart".
- Date and Time Selection:** Fields for "Start Date", "End Date", "Start Time", and "End Time" with "Current Time" buttons and AM/PM indicators.

There are multiple report options in this tab.

The first report type is **Vital Sign for Graph**

**Complete the fields as instructed below:**

**Vital Sign for Graph:** Use the drop-down list to select the vital sign you want to graph.

**Display Refused Vitals:** Select **Yes** if you want refusals included or **No** if you do not.

**Start Date/Time & End Date/Time:** Enter the parameters to be included in the report.

Once all information is entered, click **View Graph**.

This close-up shows the "Vital Sign For Graph" dropdown menu with "Blood Pressure (Sitting)" selected. Below it, the "View Graph" button is highlighted with a red rectangle.

**View Graph:** Click this button to compile the information for the graph. It may take a bit to compile depending on the time frame requested.

The second report type is **Vitals Sign(s) for Report**. **Vital Sign(s) for Report** is limited to 9 selections from the selection box. This limitation is necessary for the crystal report to correctly display the results.

**Complete the fields as instructed below:**

**Vitals Sign(s) for Report:** Use the multi-select list to select the vital sign you want to include in the report.

**Display Refused Vitals:** Select **Yes** if you want refusals included or **No** if you do not.

**Start Date/Time & End Date/Time:** Enter the parameters to be included in the report.

Once all information is entered, click **View Report**.

The third report type is **Launch Growth Chart**. This is only used for clients from 2-20 years old.

**Complete the fields as instructed below:**

**Launch Growth Chart:** Click this button to compile the information for the report. It may take a bit to compile depending on the time frame requested.