

## **Behavioral Health Planning Council (BHPC) Executive Committee Meeting Minutes**

**Date:** November 14, 2024 **Time:** 11:00 AM – 12:00 PM CT

**Location:** Virtual via Microsoft Teams

### **Attendance**

#### **Present:**

Matthew McCleary (Chairperson)

Andrea Hochhalter

Melanie Gaebe

Kurt Snyder

Tammy Conrad (Department Liaison)

Janell Regimbal (BHPC Facilitator)

#### **Absent:**

Lorraine Davis

**Quorum: Achieved**

### **Agenda Items**

#### **1. Welcome and Call to Order**

- The meeting was called to order at 11:01 AM by Chairperson Matthew McCleary.
- Roll call was conducted, confirming a quorum.

#### **2. Approval of Agenda**

- Motion to approve the November 14, 2024, agenda was made by Andrea Hochhalter and seconded by Melanie Gaebe.
- Motion passed unanimously.

#### **3. Approval of Meeting Minutes**

- The minutes from the August 28, 2024, meeting were reviewed.
- Due to a lack of attendees from the prior meeting, Chairperson McCleary relinquished the chair role to Vice Chairperson Gaebe temporarily.
- Motion to approve the minutes was made by Andrea Hochhalter and seconded by Matthew McCleary.
- Motion passed, and Chairperson McCleary resumed chairmanship.

#### **4. Review of Second Drafts of BHPC Policy and Procedures**

- **Discussion:**
  - Minor revisions presented included clearer language on the process for adding, revising, or deleting policies. A supermajority (two-thirds of members present) was proposed for significant decisions.
- **Outcome:**

- A friendly amendment was made to specify “members present” for supermajority calculation. A revised draft will be presented at the December Council meeting for final adoption.

## **5. December BHPC Meeting Draft Agenda**

- **Proposed Agenda Items:**
  - Information will primarily focus on what is needed to allow for an update of the Council’s legislative priorities for advocacy efforts.
  - Workforce issues, including an update from Monica Haugen was proposed. (Workforce Coordinator).
  - A focused discussion on high-fidelity wraparound for children’s services was requested as an item to be addressed was requested by Chair McCleary.
- **Feedback and Adjustments:**
  - Prioritization of agenda items was discussed, with emphasis on aligning time for legislative and workforce discussions.
  - It was agreed that reports could include written updates for efficiency.

## **6. Legislative-Related Committee Function Preparations**

- **Discussion:**
  - The need for a legislative strategy document to define Council priorities was emphasized.
  - Proposed a follow-up meeting after the December session to refine legislative plans.
- **Outcome:**
  - A working meeting will be scheduled just following the December full Council meeting to finalize advocacy strategies.

## **7. Other Business**

- **High-Fidelity Wraparound for Children’s Services:**
  - Discussions on the need for clarification of state strategy and funding sustainability for these services.
  - While it was agreed to include this as a specific focus in the December meeting in some manner the specifics will be left to Tami Conrad and Janell Regimbal, noting a desire from the group that it be recognized this should be addressed as an important item across all populations including older adults, veterans and children. reports.

## **Adjournment**

- The meeting was adjourned at 12:00 PM by Chairperson McCleary.

Respectfully submitted by: Janell Regimbal, Facilitator