

## SB 2124 Transition Team Notes - 07/30/2019

### -Topics and Discussion

#### Fiscal:

- DHS met with the State Auditor's Office
  - They expressed agreement on how to handle the Human Service Fund
  - DHS expects an email from the State Auditor's Office confirming this
- Work with county auditors on indirect costs continues
- Need for a discussion on caseloads
  - Current Human Service Fund formula reflects major caseloads and is based on historic costs
  - Are we accounting for all types of caseloads we should be?
  - A workgroup could help capture added insight from the counties
  - Pilots have an impact on caseloads
  - Old model is caseload by worker; new Theory of Constraint model is moving cases more quickly through the system
  - Track the right data to adjust formula payments appropriately
  - Challenge is consistency

#### Human Resources:

- Long Term Care (LTC) Pilot group sought clarifications
  - SB 2124 accounts for 16 FTE to shift from the counties to the state. If a state employee is hired in the LTC unit, that would be in addition to the 16 FTE.
  - LTC team members who become state employees will work in the zones where they previously were, and will be supervised by DHS Central Office
  - Support staff in the counties can continue to do work to support the State LTC team.
    - MOU if dealing with confidential information
    - Can provide support if that support work is within their job descriptions and job duties
  - Pilot will define how many HCBS supervisors are needed to support the LTC team
  - Pilot will define the work, and DHS Human Resources will help determine the classification
  - Just because a person is involved in planning the LTC HCBS pilot, doesn't mean the person will be part of the LTC HCBS team

#### Zone Application:

- Zone application agreement template is to be sent to counties by Aug. 1
- Under review
- Distribution: Post to the website [www.nd.gov/dhs/info/redesign-sb2124/index.html](http://www.nd.gov/dhs/info/redesign-sb2124/index.html) and email notification to county stakeholders to guide people to the site for this information and ongoing updates
- NDACo has email groups and can send notification and a link to the document to them.:
  - County Social Service Directors
  - County Commissioners
  - County Auditors
  - State's Attorneys

#### Legal - Judicial Guidance Doc:

- Received feedback from Connie
- Changed Subsection 7 to reflect they have discretion in court filings and representation

- Final guidance to be sent to NDACo for dissemination to the State's Attorneys

#### Legal - CPS/Termination of Parental Rights/Foster/Adoption

- The Summary Guidance on changes in TPR process is ready.
- Children and Family Services Division will send it out to county directors, county supervisors and regional representatives

#### Zone Agreements

- Agreements are due Dec. 1, 2019
- Guidance on whether counties can file one letter of agreement if they are in harmony versus multiple letters of agreement from each county in a zone
- Some counties are ready to sign zone agreements now, so they can start developing their plan and can hire their zone director
- As zones in regions fall into place, may be able to approve some earlier.
- Intent is that counties will determine their own zones.
  - DHS has to ensure all counties are part of a zone
- Timing considerations: county commission meeting frequency and time needed for commissions to act on the agreement and plans

#### Survey

- Being analyzed

#### Technology

- Status of Microsoft Teams and access
- Meet with ND IT about SB 2124 and IT system work needed to support a zonal service delivery system (FRAME, SPACES, PeopleSoft, etc.)
  - IT Work Group to be formed
  - Meet with divisions
- Need for software standardization (i.e. multiple versions of O365)
- Zones may require new domain names for email communication
- ND IT capacity