

Meeting Date: 10/15/2019

Attendees: Sara Stolt, Kristen Hasbargen, Sara Kjos, Jon Alm, Laural Sehn, Terry Traynor, Kim Jacobson, Amy Erickson, Marcie Wuitschick, Holly Snellings, Nancy Nikolas-Meier, Heather Steffl

Division	Agenda Items/Meeting Notes	Department Actions	County Actions
HR	<ol style="list-style-type: none"> 1. HCBS FTE transfers <ol style="list-style-type: none"> a. How do we handle pulling over the FTEs from the counties when they hold a partial position? 2. Raises without approval <ol style="list-style-type: none"> a. What will happen if this occurs 3. Economic Enhancement pay - would certain regions be eligible? <ol style="list-style-type: none"> a. Currently this is only eligible at the department level, there is specific policy regarding who is eligible. b. Currently county staff are not eligible. This may be assessed during the review of compression issues. 4. Who sets the salaries at the zones when hiring? <ol style="list-style-type: none"> a. Responsibility of the zone director 5. Health Insurance and HCBS transfers 6. If during zonal planning will there be considerations for buyouts? <ol style="list-style-type: none"> a. Every county states attorney would need to handle this the same way? 	<ol style="list-style-type: none"> 1. HR, Fiscal and Aging will compile the authorized FTE and filled FTE for the identified workers to see where the number of FTEs land. 2. Department letter to the states attorneys, county commissioners, and boards on how they have to correct. 6. DHS will need to decide if buyouts will be considered. 	<ol style="list-style-type: none"> 5. Section 142 #6- 6. States attorneys should collaborate to look and see if there is any issue if one area offers and the other doesn't.
Legal	<ol style="list-style-type: none"> 1. Will the zones be able to open the mail? <ol style="list-style-type: none"> a. Are there any confidentiality issues? 	<ol style="list-style-type: none"> 1. Legal is going to meet and discuss clarification 	
Fiscal	<ol style="list-style-type: none"> 1. How would counties like to receive the raise eligibility 	<ol style="list-style-type: none"> 1. Email or set appointment 	Reach out to department
Other	Zone Operations Position	Move to next week to discuss what this position really needs to look like. How does it interact with current roles that exist.	