

SB 2124 Meeting Date: 11.19.19

Attendees: Kristen H, Nancy, Heather S, Michelle M, Sara K, Marcie, Jamie, Jon, Sara, Terry

CFS QC:

- FTE transfer effective either 8/1/2019 or later (7 individuals) or 1/1/2020 or later (3 individuals)

LTC

- Supervisor start date 1/1/2020
- Have draft position description

Legal Update:

- Mountrail and McKenzie – Can have more than 1 interim director, but they must clarify roles. County commissions are meeting this week.
- Other questions – county commissioners or chair of the county commission must sign addendums
- Have 8 agreements ready for approval
- Have 3 that aren't ready – have sent reminders and updates (Burleigh, Benson, Ransom, Towner, Nelson and Griggs)
- 7 other agreements are in the works:
 - Grant-Morton-Sioux
 - Dunn-Golden Valley-Hettinger-Stark-Billings
 - Mountrail-McKenzie
 - Pembina-Walsh-Cavalier
 - Richland, Ransom, Sargent
 - Cass
 - Ward
- No communication from Slope, Bowman and Adams yet

Fiscal Update:

- QUESTION/CONCERN - Short timeline to hold public meetings.
- Updated the FAQ - budget process updated and uploaded on 11-14-19
- Send budget approval update via email on Friday's
- Fiscal needs to approve 19 budgets
 - DHS will not individually approve budgets until all are received.
 - Will resend this message
 - Counties give raises effective Jan. 1, 2020

HR Update:

- Do we need to send out another communication on employee raises?
 - Counties need to get DHS approval first.
- HCBS
 - Offer letters have been accepted by 44
 - Waiting for information on 8 from Cass and 4 new hires
 - Don't have an admin position to support the team – 64 includes admin support – billing
 - Identify process before new CM billing system implemented
 - Counties won't be doing HCBS case management billing (capacity – could do it on behalf of Aging)
 - Nancy can poll CMs to find out who does the billing
 - New hire orientation day
- HR Policy work group beginning to meet

- Zone
- CFS
 - QC Supervisor starts Monday and the reviewers start Dec. 2
 - Admin position is under review in HR
- LTC Eligibility
 - Supervisor position being offered this week
 - Draft job description for EW is in EA – could be an option for lead workers
 - Hope to know applicants by 12/20/2019
 - If hired in February, will qualify for July raise.
- ECS Licensing
 - Most licensers attended meeting last week
 - Structure still under development
 - Hope to have offers within the first week of December
 - Benefits stay with county through month of January.
 - Tentative – schedule onsite orientation and can use Skype
- HR position will support transition work
- Legal position will support estate recovery for counties
- Fiscal position

Other:

- QUESTION - County directors meeting – question about co-interim directors. Need to know who is making the final decision and both co-interim directors are responsible for the decisions that the other one makes.
- QUESTION – If do offers end of first week in Dec., could that person go to the HCBS orientation?
 - There is a focus on HCBS. Also have general HR segment.
 - Plan to schedule an orientation for child care licensing and will be later in December

State Tours

- Begin Wednesday, Nov. 20. [Press release](#) link has been added to SB 2124