



### **1.8.6 NEW PROVIDER ORIENTATION**

#### **POLICY:**

New providers to the ND FPP may receive an orientation from the CMC that is individualized and based on knowledge and experience in Title X care, Women's Health, and comprehensive primary health care.

#### **PROCEDURE:**

New provider orientation should ideally be completed within 1-6 months of hire. This session should enhance and reinforce orientation done by the individual agency.

The subrecipient family planning director is responsible for notifying the ND FPP state program director and the CMC of the need to arrange the orientation session or plans to complete new provider orientation by agency staff.

New providers should complete the Preceptee Self-Assessment Form and email it to the CMC prior to the orientation session.

During the orientation session, the CMC or an agency provider may complete direct client observation of client appointments using the Clinician Review Form based on the clinician's experience, self-assessment, and request. Orientation sessions may be in-person, virtual or a combination of both.

The new provider and CMC or agency preceptor will review the Preceptor Evaluation Form, Clinician Review Form and Preceptee Training Evaluation Form as appropriate.

Signed copies of all forms will be provided to the clinician, ND FPP state nurse consultant and subrecipient family planning director.

If further training is needed, arrangements can be made with the state office and CMC as needed.

#### **RESOURCES:**

Preceptee Self-Assessment Form

Preceptor Evaluation Form

Preceptee Training Evaluation

Clinician Review Form