# North Dakota Immunization Information System:
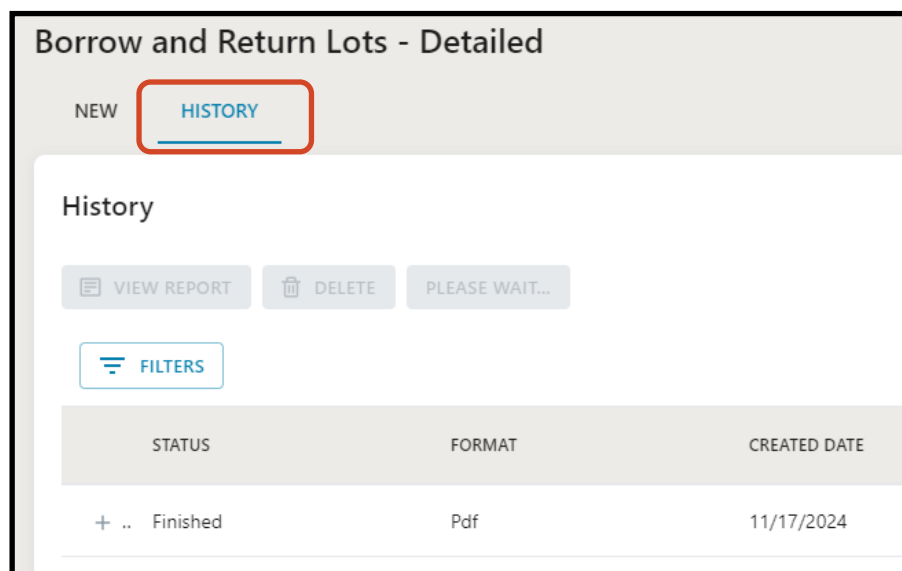# Borrow and Return Lots - Detailed Report

The Detailed Report shows all publicly funded doses administered to Not Eligible patients and all privately purchased doses administered to VFC or Other State Eligible patients. This report can be used to identify the doses counted in the balance report and to correct any data entry mistakes.

How to Run a Borrow and Return Lots—Detailed Report:

1.) To access this report, select 'Provider Inventory' in the Reports drop-down, then select 'Borrow and Return Lots - Detailed' in the 'Select Report' drop-down. The report will open to Selection Criteria.
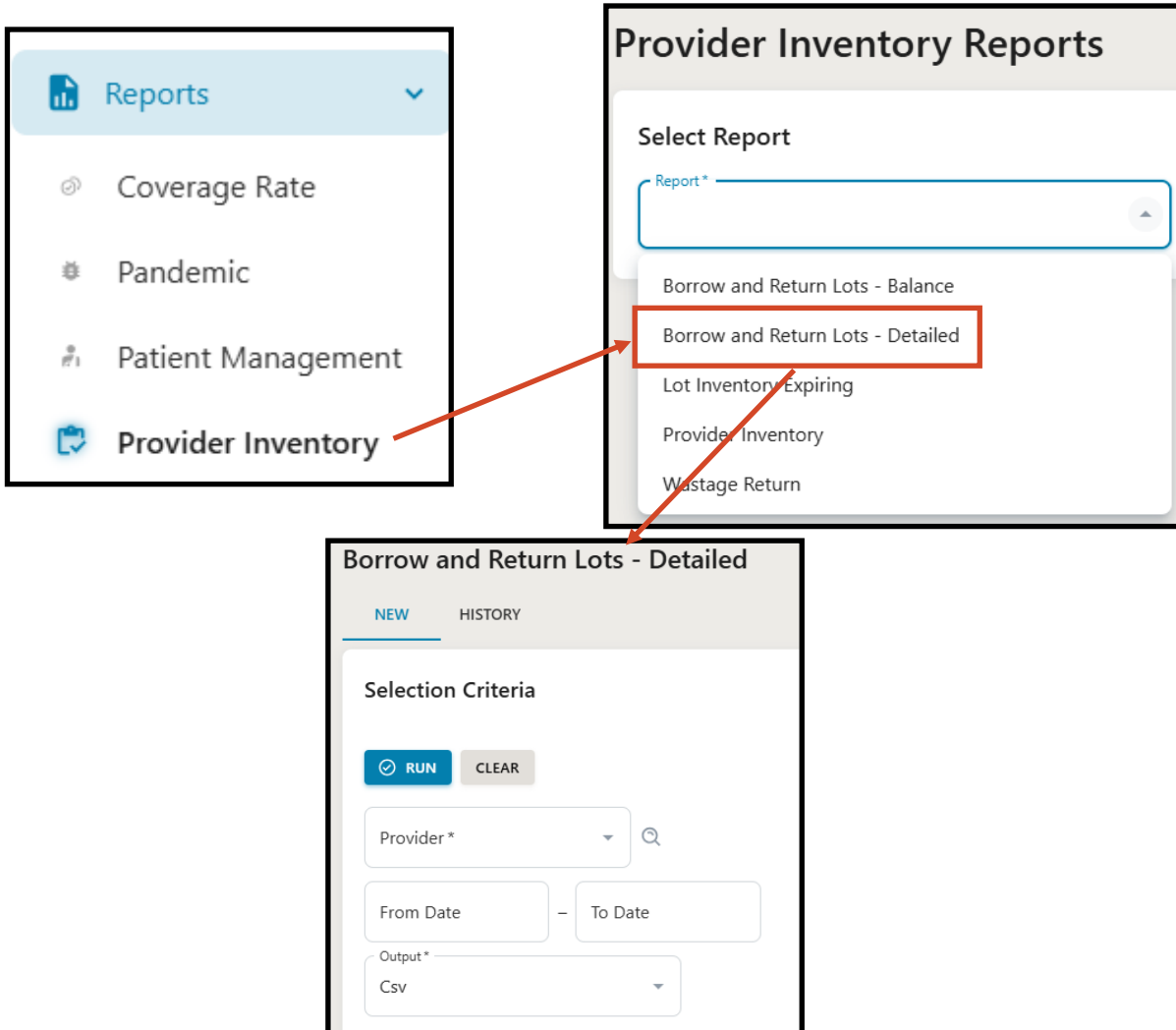
2.) Select your provider by opening the **Provider** drop-down and selecting the provider you want to run the report for.

3.) You can fill in the **From Date** and **To Date** fields to refine the dose dates that are included in the detailed report.

4.) Select the output type you would like for this report in the **Output** field. You can export this report as a Csv file or a Pdf file.

5.) Click **Run** to run the report

6.) The completed report can be viewed from the report **'History'** once it is in a Finished status.

The completed borrow and return lots - detailed report will display a line list of call patients who received a dose identified as a borrow from state or private inventory. The CSV output will have a column identifying the type of borrow while the Pdf will have the two types of borrows grouped with a header identifying which category that the dose falls into. Each line will have the patient's name, date of birth, and dose information including vaccine type, lot number, dose date, and the documented VFC Eligibility.