

Printing a Certificate of Immunization

Getting Started

1.) From the **Main Menu** select the **Patient** module and then click **Management**. This will open the **Patient Search Criteria**.

⇒ *The easiest way to search for a patient is by using their birthdate and the first letter of their first name.*

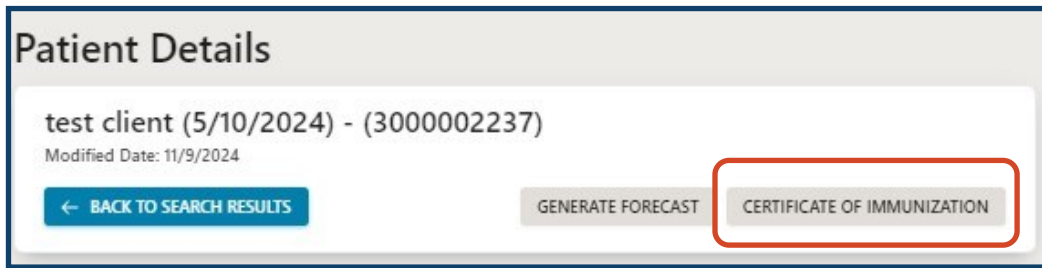
The screenshot shows the NDIIS Patient Management interface. On the left is a navigation menu with 'Home', 'Patient', and 'Management' options. The 'Patient' option is selected, and a dropdown menu is open showing 'Management'. The main content area is titled 'Patient Management' and contains a 'Patient Search Criteria' form. The form has three input fields: 'Last Name', 'First Name' (with the letter 'a' entered), and 'Date of Birth' (with a calendar icon). Below the fields is a 'Show Fuzzy Matches' toggle switch, which is currently turned off. At the bottom of the form are 'SEARCH' and 'CLEAR' buttons. A large blue arrow points from the 'Patient Search Criteria' form in the main content area to a larger, detailed view of the same form below.

2.) Select a client record from the list of possible matches by clicking on the record to highlight it and clicking the **View Detail** button.

The screenshot shows the 'Patient Search Results' interface. It features a 'VIEW DETAIL' button with a magnifying glass icon, an 'ADD NEW PATIENT' button with a plus sign, and a 'REFINE SEARCH' button. Below these buttons is a 'FILTERS' button with a funnel icon.

3.) This will open the record on the patient's **Core Demographics**.

4.) The certificate of immunization can be viewed and printed from the **Patient Details** header by clicking the **Certificate of Immunization** button.



5.) A popup will appear asking if Influenza, COVID19, or Mpox immunizations should be excluded from the printed certificate. The box defaults to "None" and if left unchanged all immunizations in the record will print on the certificate. One or more of the options can be selected and, if selected, those doses will not print on the certificate.



6.) The certificate will open as a PDF document and is a complete record of all immunizations (both valid and invalid doses) recorded for the patient in the NDIIS.

ND Official Certificate of Immunization Includes

- ⇒ North Dakota state seal.
- ⇒ Patient’s name and birthdate.
- ⇒ Immunization name, date of administration, lot number, manufacturer, and if the dose is valid or invalid according to the routine, age-based immunization schedule.

If a valid lot number or vaccine manufacturer were not documented in the NDIIS, the certificate will display “NA”.

Combination vaccines will show up in the section for each of the individual vaccine components.
- ⇒ Signature of the Immunization Director for the North Dakota Department of Health and Human Services.
- ⇒ Date the certificate was printed.



CERTIFICATE OF IMMUNIZATION

NORTH DAKOTA DEPARTMENT OF HEALTH AND HUMAN SERVICES

This is an official document of immunization for the individual named below.

Name: Dianemarie Margarete Avard

Birth Date: 02/24/1989

Vaccine	Date	Lot Number	Manufacturer	Valid
DTP/DT/DTAP				
DTP	04/21/1989	NA	NA	Yes
DTP	06/05/1989	NA	NA	Yes
DTP	08/07/1989	NA	NA	Yes
DTP	05/25/1990	NA	NA	Yes
DTAP	03/11/1994	NA	NA	Yes
HEPATITIS B				
HBV Pediatric	08/09/2001	NA	NA	Yes
HBV Pediatric	10/09/2001	NA	NA	Yes
HBV Pediatric	03/22/2002	1228L	Merck and Co. Inc.	Yes
HIB				
HIB (unspecified)	05/01/1991	NA	NA	Yes
HPV				
HPV-4	02/04/2008	NA	NA	Yes
HPV-4	04/24/2008	NA	NA	Yes
HPV-4	09/18/2008	NA	NA	Yes
INFLUENZA				
INFL (IIV3 W/P)	11/28/2006	U2282AA	Sanofi Pasteur	Yes
MCV4				
MCV4 Menactra	12/27/2006	U2154CA	Sanofi Pasteur	Yes
MMR				
MMR	05/25/1990	NA	NA	Yes
MMR	03/11/1994	NA	NA	Yes
POLIO				
OPV3 (US)	04/21/1989	NA	NA	Yes
OPV3 (US)	06/05/1989	NA	NA	Yes
OPV3 (US)	05/25/1990	NA	NA	Yes
OPV3 (US)	03/11/1994	NA	NA	Yes
Tdap/Td				
Td-2 (adult P/F)	08/12/2003	U0841AA	Sanofi Pasteur	Yes
Tdap	03/05/2009	NA	NA	Yes

I hereby certify that the above named individual has received the above indicated immunizations according to the North Dakota Immunization Information System.

Molly Howell, Immunization Director
North Dakota Department of Health & Human Services

11/09/2024

Date:

*NA indicates there is no documented value in the dose record.