

## QSP- CNA Renewals

**Important Information for QSPs with CNA Endorsements: Aging Services staff cannot sign off on any Certified Nurse Aide (CNA) renewal documentation. Individual Qualified Service Providers (QSP) can still utilize their CNA certification to meet QSP standards. The North Dakota Health Facilities Unit requires that a CNA must have performed nursing or nursing-related services for pay under the direction of a licensed nurse for at least eight (8) hours in the previous 24 months.**

### Per the North Dakota Health Facilities Unit:

- If you have a Medication Aide Registry, Home Health Aide Registry or Nurse Aide Registry; Please use the appropriate renewal form. Each form is listed separately on <https://services.ndhhs.gov/nurseaide/renew/>. If you would like to verify your registry please visit our [verification site](#).
- There is **NO FEE** required for Certified Nurse Aide (CNA) renewal.
- Individuals who have **NOT** performed at least eight (8) hours of nursing or nursing related services for pay within their current registration period (previous 24 consecutive months) are **NOT** eligible for renewal and must complete a new competency evaluation process to obtain current registration as a CNA.
- The registrant must have performed nursing or nursing related services for pay, under the direction of a licensed nurse. The employer page should be completed by a **NORTH DAKOTA EMPLOYER (out-of-state employer not accepted)**.
- If the registrant is unemployed but has performed nursing or nursing related services for pay in North Dakota during the time they were certified, please complete the employer page as a **PAST EMPLOYER (out-of-state employer not accepted)**.
- If you answered "Yes" to any of the questions in the Personal Background History, an explanation and any relevant documentation as requested at the end of that section must be submitted with the application. If you cannot send a copy of the criminal judgment, please include that in your explanation.

Individual QSPs who do not have a previous employer in the past 24-months to verify competency can utilize the following the options listed below to verify competency for CNA renewal. The CNA is responsible to complete this for the CNAs renewal.

The Health Facilities Unit reviews and approves the certified nurse aide training programs throughout the state.

- [Certified Nurse Aide Training Programs](#)
- [Nurse Aide Test Vendors, Testing Sites and Exam Information](#)
  - [Canidate Handbook](#)
  - [Skills Test Instructions](#)
  - [Online Test Results](#)
- [CNA Reimbursement for NATP](#)

For more information contact the CNA Registry at [naregistry@nd.gov](mailto:naregistry@nd.gov)