

**POLICY ON SERVICES TO GROUPS OF INDIVIDUALS WITH DISABILITIES**

**AUTHORIZATION:** Title I, Section 103(b)(2) of the Rehabilitation Act, as amended, and the North Dakota Office of Vocational Rehabilitation Title I State Plan.

**PURPOSE:** To provide services to groups of individuals with disabilities, which promote integration and competitive employment.

**CONDITIONS:** The following conditions must be met:

1. The services are expected to make a substantial contribution to the vocational rehabilitation of the group;
2. The services are not directly related to the individualized written rehabilitation program of any one individual; and
3. The services will result in employment, or lead to the opportunity for employment, for two or more vocational rehabilitation clients.

Individuals other than vocational rehabilitation clients may benefit from services if the above conditions are satisfied.

**PROCEDURE**

1. Applications for funding for services to groups may be made by an entity.
2. All applications must have the approval of both the regional Vocational Rehabilitation Administrator and the regional Human Service Center Director.
3. Applications must clearly describe how the proposed project will result in employment for 2 or more Vocational Rehabilitation clients, or lead to the opportunity for employment.
4. Requests for services to groups initiated by Vocational Rehabilitation, at either the state or regional level, will require a Request for Proposals unless sole source requirements are substantiated.
5. Applications originating from entities other than Vocational Rehabilitation do not require a Request for Proposals (RFP).
6. All applications or proposals must be submitted to the Director of the Office of Vocational Rehabilitation for final approval.