

Community Health Worker Task Force Regular Meeting

Monday, July 15, 2024

Call to Order

Members in Attendance

Mandy Dendy – Medical Services Division

Rebecca Quinn – UND School of Medicine and Health Sciences Center for Rural Health

Shannon Bacon – Federally Qualified Health Centers (FQHC)

Chris Price – Public Health Division

Absent:

Tyler Kientopf – EMS Representative

Melissa Reardon – NDSU School of Public Health

Jolyn Rising Sun – Hospital Association Representative

To be determined – Tribal Representative

Facilitator: Brian Barrett, APT, Inc.

Note: A quorum was not present at this meeting so no votes could occur.

I. Training and Education

Components to competencies

The Task Force discussed and reviewed the training competencies and identified components associated with each competency (see below).

- Competency: Roles, Advocacy, and Outreach
 - Component: Understanding the Scope of practice
- Competency: Organization and Resources
 - Component: How to find local health systems and resources
- Competency: Teaching and Capacity Building
 - Component: Coaching, reinforcing health education
- Competency: Legal and Ethical Responsibilities

- Component: Confidentiality, mandatory reporting, conflict of interest, ethical component staying within the scope
- Competency: Coordination and Documentation
 - Component: Working with a care team and under a care plan, medical documentation
- Competency: Communication and Cultural Competency
 - Component: Motivational interviewing, active listening, trauma informed care, knowledge of cultural practices in the community
- Competency: Health Promotion
 - Component: Health promotion and disease prevention

There was no opposition to the identified components listed above. The Task Force will vote on this information at the next meeting.

Traditional Internship or Supervised Work?

The Task Force reviewed and discussed the 200-hour internship requirement being a traditional internship or supervised work. There was no opposition to these hours occurring under a traditional internship and/or supervised work. The Task Force will vote on these items during the next meeting.

Experienced Pathway decision points

The Task Force discussed the items below and made recommendations regarding the experienced pathway. These will be voted on by the entire Task Force during the next meeting.

- What are the minimum number of experience hours?
 - Recommendation: 1000 hours which is equivalent to 6 months of full-time work or 1-year part-time work.
- Are we considering only paid experience, volunteer experience, or some combination?
 - Recommendation: Supervised experience is most important and this is what needs to be considered.
- During what timeframe must the experience have been incurred? (i.e. last 3 or 5 years)
 - Recommendation: 3 years.
- Do we recommend keeping this pathway or phasing it out?
 - Recommendation: Not phase out until we have an understanding what training will be available. If there is an infrastructure that advises to phase out, they can do it in the future.
- Looking at the CHW scope of practice for the measuring bar of what experience is considered sufficient for this pathway

- Recommendation: Explore developing an administrative grievance process
- Recommendation: Keep the application consistent with the Peer Support application and/or the Nursing Assistant applications if possible.

Public Input: None

II. Medicaid

The public was invited to share feedback regarding the Medicaid presentation by Medicaid Director Sarah Aker on June 17th.

Public Comment: None

III. Certification and Regulation Decision Points

Application requirements for CHW certification

The Task Force discussed application requirements and provided recommendations (see below). The following recommendations will be voted on by the Task Force during the next meeting.

Certification requirements applicable to all pathways

- Application
- Signed code of nationally accepted code of ethics

Trained pathway

- Proof of completion of approved CHW training program

Experience pathway

- 2 letters of professional reference
- Verification from current or previous employer/supervisor (which can include volunteer experience if supervised) of proficiency in the 7 Core Competencies
- Verification of meeting requirement of 1000 CHW experience hours over past 3 years under supervision

Community Health Representative pathway

- Proof of completion of Indian Health Service CHR training program

Recertification/Renewal requirements

The Task Force reviewed the requirements below for recertification and provided recommendations. The Task Force will vote on these recommendations during the next meeting.

- Renewal every 2 years with 12 continuing education clock hours
- Will develop a process to have approved CHW continuing education trainings and/or providers so CHWs can meet these requirements.
- All renewals are subject to a random audit
- Pre-approval of CE's by HHS

Assignments for next meeting

Brian will contact the Certification & Regulation Work Group and coordinate a meeting so the CHW regulation piece can be developed and outlined for the Task Force at an upcoming meeting.

Adjourn 2:29pm

Individuals with disabilities who need accommodations to participate in the meeting or who would like more information about the Community Health Worker Task Force can contact Ashley Gerving at 701-328-4807, toll-free 800-755-2604, 711 (TTY) or email at gervingashley@nd.gov

Date Posted: July 17, 2024

Date Revised: