

Special Meeting Minutes

Community Health Worker Task Force Wednesday November 27, 2024

Call to Order 10:01 a.m.

Members in Attendance

Mandy Dendy – Medical Services Division

Shannon Bacon – Federally Qualified Health Centers (FQHC)

Rebecca Quinn – UND School of Medicine and Health Sciences Center for Rural Health

Melissa Reardon – NDSU State University School of Public Health

Chris Price – Public Health Division

Jo Lynn Rising Sun – Hospital Association Representative

Tyler Kientopf – EMS Representative

Absent:

Tribal Representative – no current appointee

Facilitator

Brian Barrett - APT, Inc

There were many members of the public in attendance with expertise in community health work and community health representative work.

I. Draft Review: Certification and Regulation

- Certification/Regulation: The Task Force reviewed and discussed this draft and made the following decisions:
 - The definition of Preventative Services was aligned with the ND Century Code definition.
 - Chronic condition was listed as a separate definition.
- The Task Force discussed the following language under certification:
“Community health worker students may function within the scope of practice for community health worker while in class and during the internship while under direct supervision of an instructor or other appropriate individual”.

- Mandy advised that one must be a certified CHW to bill. If there are future questions whether students or interns can bill through a community health worker the only way she sees it could potentially occur is through a certified community health worker. Mandy clarified that at this time, there has been no discussion on whether CHW students or interns would be able to bill through a supervisor and she does not know if it would even be possible.
 - Chris Price advised that this language is needed because it provides protection for the students.
 - The Task Force debated if the CHW should be supervised by another CHW and did not come to a resolution.
- The Task Force agreed that the rules need to be revised to clearly show the three proposed pathways to certification. These additional items need revision or clarification:
 - Language regarding training programs to ensure we are regulating the CHW applicant and not the program.
 - The internship language needs to be addressed as it pertains to training. Who is authorized to be a supervisor also needs to be addressed.
- Jo Lynn made the motion to accept the language in the Certification/Regulation document as draft.
 - Rebecca Quinn seconded the motion
 - Roll call Vote:
 - Chris Price: No
 - Melissa Reardon: No
 - Rebecca Quinn: No
 - Tyler Kientopf: Yes
 - Melissa Reardon: No
 - Jo Lynn Rising Sun: yes
 - Motion failed 2-4
- Shannon Bacon made the motion that the Task Force present the Cert/Reg draft as a “work in progress” on Monday.
 - Chris Price seconded the motion
 - Roll Call Vote:
 - Tyler Kientopf: Yes
 - Jo Lynn Rising Sun: Yes
 - Shannon Bacon: Yes
 - Rebecca Quinn: Yes
 - Melissa Reardon: Yes
 - Chris Price: Yes
 - Motion Passed: 6-0

II. Draft Review: Collaborative

- The Task Force reviewed the additional language created by Shannon (see below)
 - “The Task Force recommends that the Health Promotion & Chronic Disease Prevention Unit, housed within the Public Health Division of the North Dakota Department of Health and Human Services, in partnership with the Tribal Health Directors, be the initial conveners ~~and leaders~~ to develop a statewide Collaborative framework for implementing CHWs in the state during the 2025-27 biennium. During that time, the Health Promotion & Chronic Disease Prevention Unit and the Tribal Health Directors may work with stakeholders to determine a long-term plan for where the Collaborative will be housed”.
 - The Task Force discussed this language and decided to eliminate “and leaders” from the language above.
 - Rebecca Quinn made the motion to approve the Collaborative Draft with the additional language proposed by Shannon Bacon and the edit proposed by Melissa Reardon.
 - Melissa Reardon seconded the motion
 - Roll call vote
 - Chris Price: Abstained
 - Tyler Kientopf: Yes
 - Shannon Bacon: Yes
 - Jo Lynn Rising Sun: Yes
 - Rebecca Quinn: Yes
 - Melissa Reardon: Yes
 - Motion passed 5-0

Adjourn: 11:11am

Date Posted: November 29, 2024