



Long Term Care Medicaid Application Checklist

Long Term Care Medicaid includes individuals in the following settings:

- Skilled Nursing Facility
- Basic Care Facility
- Memory Care Facility
- Hospital with a Swing Bed Level of Care
- Receiving HCBS-Waivered Services in their home

Use this checklist to determine which documents to include with your application. Submitting these items with your application may help us process your request faster.

POSSIBLE VERIFICATIONS THAT MAY BE REQUIRED:

INCOME

- Social Security/SSI
- Pension/Retirement
- Unemployment
- Veteran/Military
- Lease Income
- Self-Employment (Tax returns)
- Rental Income
- CRP Income
- Royalty/Mineral Income
- Contract for Deed Income/Amortization Schedule
- Trust Income
- Workers Compensation
- Spousal Support

IDENTITY VERIFICATIONS

(Electronic Verification also used)

- Driver's License
- SSN Card
- Birth Certificate
- Passport, Tribal ID

EXPENSES

- Health Insurance Premiums
- Prescription Costs for previous 3 months
- Property Tax

POSSIBLE VERIFICATIONS THAT MAY BE REQUIRED CONTINUED:

FINANCIAL VERIFICATIONS

- Checking (with Cancelled Checks)
- Savings
- Annuities
- Business Accounts
- CD's
- IRA/401 K/Retirement accounts
- Stocks/Bonds/Mutual Funds
- Life Insurance (Cash Value)
- Property – Occupied or Not Occupied (Current Fair Market Value)
- Contract for Deed
- Trusts (Full copy of trust and any related trusts – Be sent to Legal Advisory Unit for Review)
- Life Estate (Deeds indicating ownership)
- Funeral Plans (Must be in an Itemized Irrevocable Burial Contract in order to be exempt for Assets)
- Nursing Home Insurance

NOTE:

Skilled Nursing, Memory Care, Swing Bed, and HCBS-In Home use your financial history for the past **5 years** when verifying eligibility.

Basic Care uses your financial history for the past **3 years** for financial verification.

For more information,
go to applyforhelp.nd.gov

